

# **Mopani District Municipality**



## **First Quarter Performance Report – Non Financial Performance September 2016**

Financial Year 2016-2017

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# 1. Purpose

The purpose of this report is to give feedback regarding the non-financial performance of Mopani District Municipality. It is in compliance with section 46 of the Municipal Systems Act No 32 of 2000. The information contained within this report will be used to populate the quarterly report. Section 46 of the Municipal Systems Act requires the following from municipalities to report on in the quarterly and annual performance report:

- ▶ Performance of the municipality and each external service provider<sup>1</sup>
  - Quarterly and annual performance against quarterly and annual targets as per the SDBIP is reported on. The SDBIP contains the objectives and indicators as per the Municipal IDP as well as nationally prescribed General indicators<sup>2</sup>. The SDBIP<sup>3</sup> for 16/17 was developed to reflect **cumulative performance**, therefore the status of indicators are a reflection of the overall performance level achieved year to date.
- ▶ Comparison of performance against set targets and performance in previous financial year
  - Calculations to calculate the variance between actual quarterly performance and baseline (previous financial year) performance are included for each KPI.
  - Comparisons of performance against quarterly targets are highlighted in the form of colours based on scores which were calculated using an automated system adapted to comply with the Mopani District Municipality's performance management requirements. The scoring method utilised is in line with the assessment rating calculator prescribed by the Local Government: Municipal Performance Regulations for Municipal Managers and Managers directly accountable to Municipal Managers, Regulation 805 of 2006. An explanation is as per the table below:

Table 1: Scores and colours

Colour code	Scoring	% Target achieved	
Rating	Score	Low	High
Unsatisfactory	1-1.99	0.0%	66%
Below average	2 -2.99	66.7%	99.9%
Achieved target	3 -3.99	100%	132%
Achieved/ exceeded target	4 -4.99	133%	166.9%
Outstanding	5+	167.0%	+

- ▶ Measures taken to improve performance
  - Corrective action is included for each KPI
  - Section on improvement from challenges in previous financial year's quarterly Report as per the Annual Performance Report from the previous financial year

<sup>1</sup> 1 External Service Provider is defined in Section 1 of the Municipal Systems Act as an external mechanism referred to in section 76 (b) which provides a municipal service on behalf of a municipality. The meaning of 'external service provider' is synonymous with Entity. Mopani District Municipality does not currently have any entity that provides municipal services on behalf of the municipality, therefore it is not required to include such a report in the report.

<sup>2</sup> Act 32, 2000: Municipal Systems Act Section 43 and Regulation 796: Municipal Planning and Performance Management Regulations, 2001

<sup>3</sup> Service Delivery and Budget Implementation Plan

## 2. Components of the First Quarter Performance Report

The following is reported on:

- Overview of municipal performance
- SDBIP Non-financial performance
- SDBIP Project Implementation
- General KPIs
- SDBIP Budget Statement Components
- Challenges and Recommendations
- Progress on Annual Report 15/16
- Approval of this Report

## 3. Overall Municipal Performance

Overall Municipal Performance is calculated from all the indicators and projects applicable to the municipality as measured through its performance management system. The indicators and projects are collected into scorecards for General Indicators, Indicators contained in the IDP for 16/17, SDBIP. There are indicators that are not applicable for reporting, and they are not scored due to the fact that it is not the reporting period. Overall Organizational Performance achieved a score of **2.49** reflecting an improvement as compared to the previous financial year first quarter score of **1.44**. A graphical and breakdown of performance is as below. More information is provided in the monthly departmental reports.

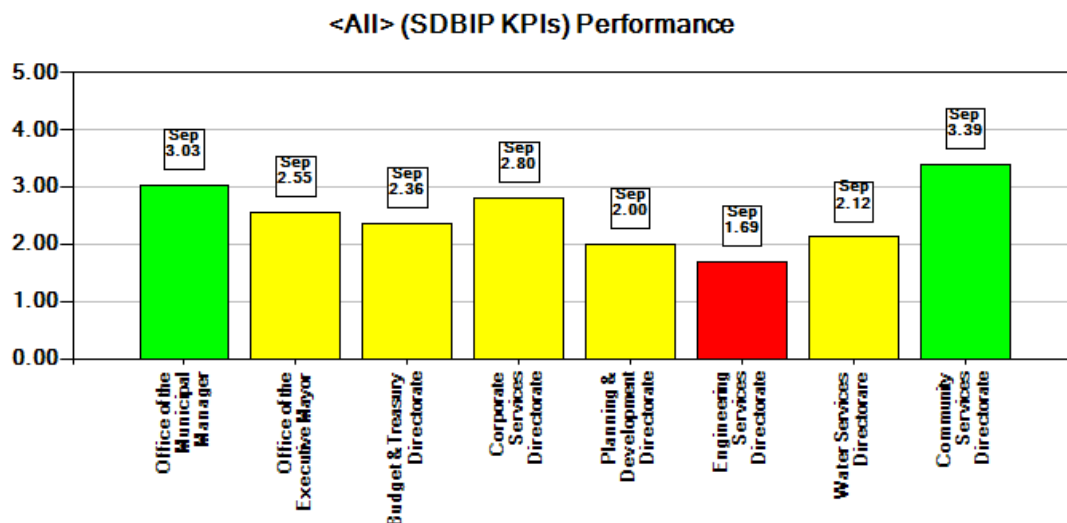


Figure 1: Overall Organisational Performance

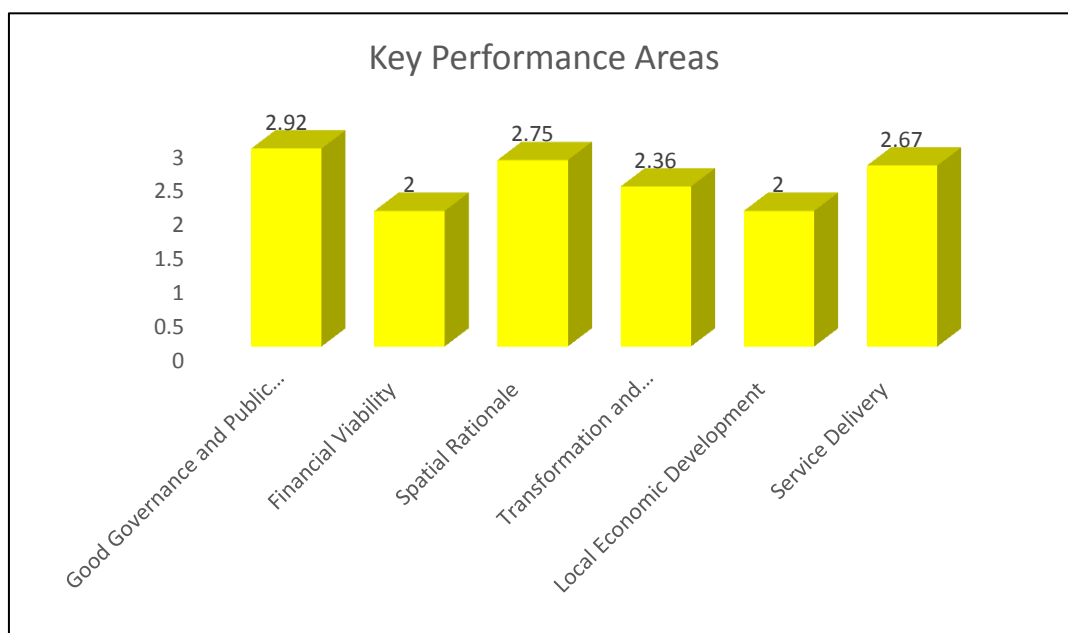
### 3.1 SDBIP Performance

The Scorecard as per the SDBIP 2016/2017 contains the KPIs and set targets as negotiated with the community. The overall performance level achieved below target with a score of **2.52** which is a decline from the previous year's first quarter score of **1.97**. Below is a summary of the achievements of the targets for the Key Performance Indicators (KPIs) per KPA and Strategic Objective.

<All> (Key Area Performance)	Sep 16
	AVG
Overall	2.52
Good Governance and Public Participation	2.92
Democratic and accountable organisation	2.74
Manage through information	3.11
Financial Viability	2.00
Become Financially Viable	2.00
Spatial Rationale	2.75
Plan for the future	2.75
Transformation and Organisational Development	2.36
Develop entrepreneurial and intellectual capability	2.36
Local Economic Development	2.00
Grow the economy	2.00
Service Delivery	2.67
Provide Clean and safe water	1.17
Develop and maintain infrastructure	2.30
Effective coordination of public transport systems	4.00
Improve Community well-being	3.24

**Table 3: SDBIP Performance**

At the end of the first quarter, all Key Performance Areas were below the target of 3. The KPA **Good Governance and Public Participation** scored below average at **2.92**, the objective To manage through information scored 3.11, To be a Democratic and accountable organisation scored, 2.74 and, The KPA Spatial Rationale achieved a score of **2.75**, and the strategic objective Plan for the future as well attained a score of 2.75. The KPA for **Service Delivery** was below target with a score of **2.67** the two strategic objectives under this KPA achieved target, and that is effective coordination of public transport systems scored at 4.00. To improve community wellbeing scored at 3.24 and the third one in this category, Develop and maintain infrastructure achieved a score of 2.30 and lastly To provide clean and safe water also performed under target at a score of 1.17. The KPA **Transformation and Organisational Development** attained a score of **2.36**, as well as the strategic objective Develop entrepreneurial and intellectual capability attained a score of 2.36. The KPA for **Financial Viability** attained a score of **2.00** in relation to the objective To become financially viable which as well scored at 2.00 and lastly the KPA **Local Economic Development** attained a score of **2.00** and the strategic objective **to Grow the economy** attained a score of **2.00**.

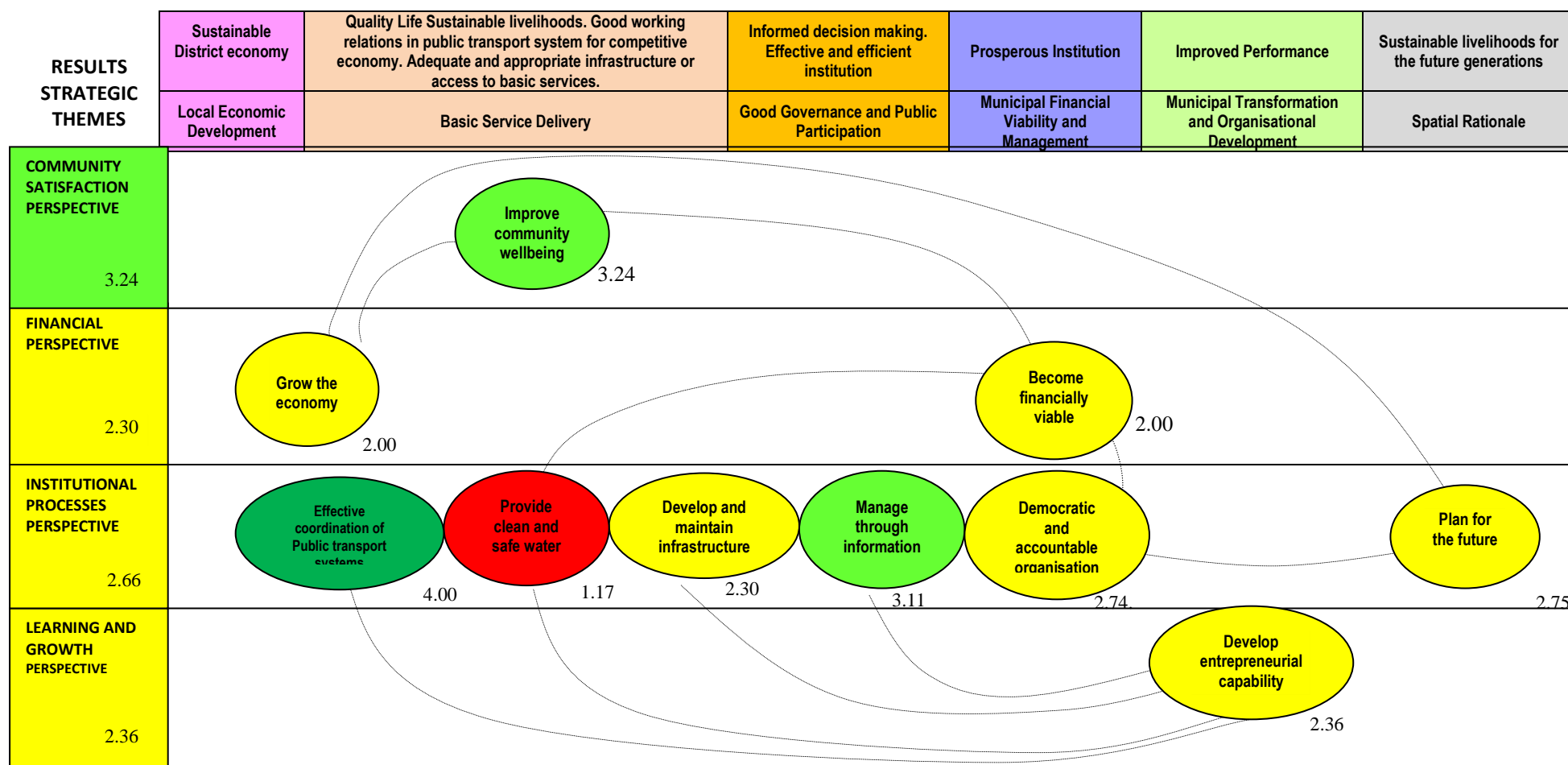


**Table 4: Graphical presentation of the SDBIP Performance**

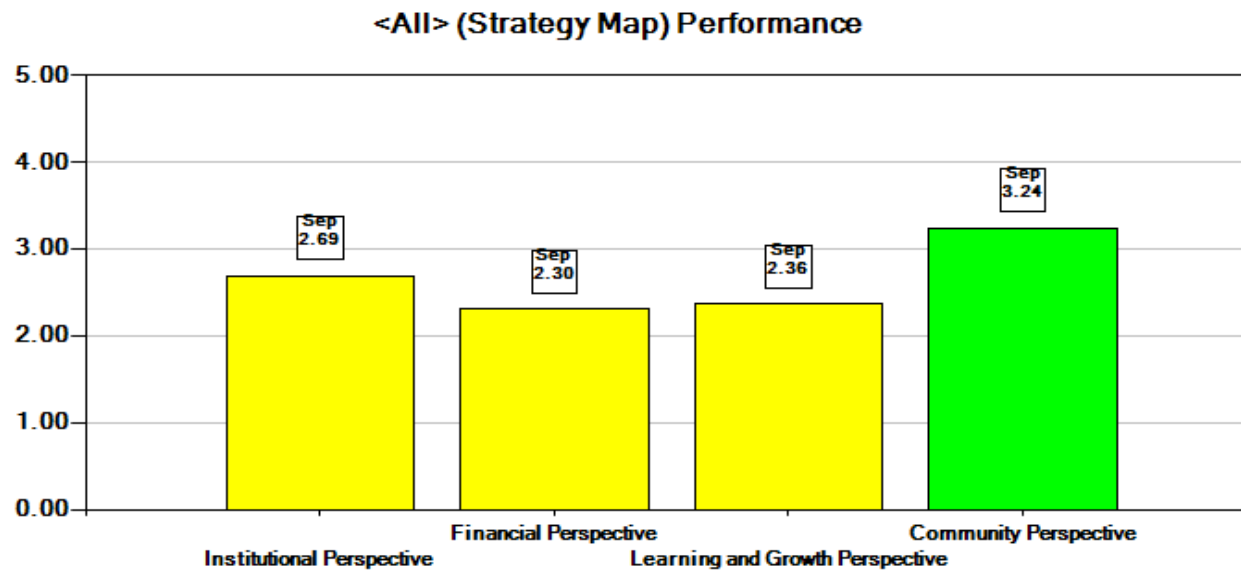
## 3.2 Strategy Map

The Strategy Map scores shown below are for September 2016 and are based on the Strategic Scorecard Performance as contained in the IDP and SDBIP.

Figure 2: Strategy Map



Mopani District Municipality has ten strategic objectives three strategic objectives achieved target, Effective coordination of Public Transport systems achieved a score of **4.00**, To Improve community wellbeing achieved a score of **3.24** and To Manage through information **3.11**, six strategic objectives achieved below the target of 3, that is To Grow the economy, **2.00** To Develop and maintain Infrastructure **2.30**, To be a Democratic and accountable organization **2.74**, To Develop Entrepreneurial capacity **2.36**; To Plan for the future **2.75** and To become financial viable **2.00** and one strategic objective was under target Provide clean and safe water **1.17** This is an improvement in performance as compared to 15/16 where all strategic objectives did not achieve the target of 3.



**Figure 3: Perspective Performance**

The strategy map measures the MDM objectives per four perspectives. One perspective achieved target that is **Community satisfaction** at a score of **3.24** two institutional Perspectives scored below the target of 3 that is **Institutional Perspective** at **2.69**; **Learning and Growth** achieved a score of **2.36** and



lastly the **Financial Perspective** was under target at a score of **2.30**. The performance of the perspectives in the strategy map has improved as compared to 15/16 performance of the first quarter.

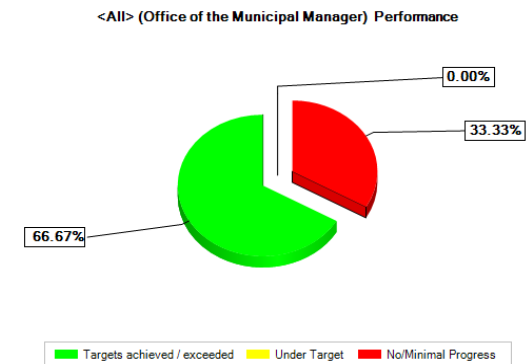
## 4. SDBIP Non-financial Performance

The overall average score for the SDBIP was **2.52**. It is an improvement as compared to the previous first quarter performance of **1.97** in 15/16fy. The following is a breakdown of performance as per the SDBIP per directorate.

### 4.1 SDBIP – Office of the Municipal Manager

The **Office of the Municipal Manager** achieved an overall score of **2.97**, it is an increase in performance as compared to the score of **1.83** in the 15/16 fy. Overall, 66.67% achieved (12/28) indicators achieved target 33.33% (6/28) had no/minimal progress and (9/28) were not due for reporting. Some of the successes were as follows

- The Audit charter was approved by Audit committee and table to council, four reports exceeding the target of 1 were tabled to the Audit committee.
- Performance quarterly report has been prepared and tabled to, management, Audit committee, and awaiting tabling to Council and submission CoGHSTA.
- All five section 56 executive managers signed the performance agreement package and were publicised on the Mopani website.
- The annual Performance report was submitted on time to the Auditor General on the 31 August 2016
- The Risk committee charter was reviewed and approved by the risk committee and tabled to council and the risk register was reviewed
- The IDP received a high (100%) rating , it was as well submitted to the MEC within 10 days of council adoption and the process plan was adopted by council



Challenges were faced, the percentage of variance between year to date spending exceeded the acceptable target of 10 by attaining a score of 52 ; The implementation of the Audit committee resolutions is progressing slowly and the mitigation of risks is also progressing slowly.

The detail is below.

**SDBIP – OFFICE OF THE MUNICIPAL MANAGER – VOTES 005, 080, 006 – Key Performance Indicators**

Hierarchy	ID	KPI	UOM	Owner	Instruction	Sep 16							Annual Target	Variance from Annual Target	Baseline
						Target Notes	Target	Actual	Achievements	Challenges	Corrective Action	Score			
Financial Viability\ Become Financially Viable\ Expenditure Management	M_1005	Percentage of variance between spending of operating budget against projected spending ytd	%	MDM_MM	Calculate the sum of ((R-value operating budget spent YTD \ R-value operating projected to be spent YTD) - 100%)*100 i.t.o. Cash flow projections in SDBIP and MTREF	10% or less Variance between year to date spending of operating budget against projected spending year to date for the municipality	10	52	R142 093 551 out of total budget projection of R274 429 124 has been spent	BTO had devoted most of their time to the submission of AFS.	Spending will be accelerated during the 2nd quarter	1	10	-42	-14
Good Governance and Public Participation\ Democratic and accountable organisation\ Audit	M_1060	Number of Internal Audit reports submitted to Audit committee ytd	#	MDM_MM	Count the number of Internal Audit reports submitted to Audit committee / number planned	1 internal Audit reports submitted to Council per quarter	1	4	Four reports were submitted to Audit committee	Delay in submitting requested information. Delay during entry and exit meeting	Discuss challenges during MANCO meetings	5	4	0	4
Good Governance and Public Participation\ Democratic and accountable organisation\	M_1068	Number of reports submitted to Council on the implementation of AG Action plan	#	MDM_MM	Count the number of reports submitted to Council on the implementation of AG Action plan	1 reports submitted to Council on the implementation of AG Action plan YTD	N/A	N/A	None. This KPA is not applicable under this quarter it will be implemented after AG Audit report issued in	N/A	N/A	N/A	4	4	4

Hierarchy	ID	KPI	UOM	Owner	Instruction	Sep 16							Annual	Variance	Baseline
Audit									November						
Good Governance and Public Participation\ Democratic and accountable organisation\ Audit	M_2050	Number of audits conducted as per Audit Plan YTD	#	MDM_MM	Count the number of audits executed according to the Audit plan ytd	7 audits executed according to the Audit plan YTD	7	4	We have only completed 4 audits	delay in submitting requested information. Unavailability of key staff	Securing meeting with relevant directors. Discussing challenges in MANCO meetings	1.57	28	24	19
Good Governance and Public Participation\ Democratic and accountable organisation\ Audit	M_2059	Review of the Audit Charter and approval by the Audit Committee	#	MDM_MM	Report on the Reviewed and approval of the Audit Charter by the Audit Committee	1 Reviewed and Approved Audit Charter by the Audit Committee	1	1	1 audit charter has been reviewed and approved by AC	none	none	3	1	0	1
Good Governance and Public Participation\ Democratic and accountable organisation\ Audit	M_2073	Percentage of Audit Committee recommendations implemented YTD	%	MDM_MM	Report on the number of Audit Committee recommendations implemented for the municipality.	100% Audit Committee recommendations for the directorate implemented YTD	100	50	We resolved 50% of the audit committee resolution	Slow resolution of AC recommendation	Fast tract resolution of Audit committee recommendation at MACO meetings	1.50	100	50	42
Good Governance and Public Participation\ Democratic and accountable organisation\ Audit	M_2147	Percentage of Auditor General findings resolved YTD	%	MDM_MM	Count the number of times the Internal Audit Charter updated and approved by Audit Committee ytd	25 % Auditor General findings resolved YTD	N/A	N/A	This KPA is not applicable in this quarter, it will be implemented in After AG Audit Report in November	None	None	N/A	100	100	0.30

Hierarchy	ID	KPI	UOM	Owner	Instruction	Sep 16							Annual	Variance	Baseline
Good Governance and Public Participation\ Democratic and accountable organisation\ Audit	M_2150	Audit outcome by the Auditor General for 15/16 financial year	%	MDM_MM	Indicate the Audit Outcome of the Municipality: 0% Disclaimer; 25% Adverse, 50% Qualified and 100% Unqualified	Not Applicable this Month	N/A	N/A	This is not applicable in this quarter it will be implemented after AG audit Report	none	none	N/A	100	100	0
Good Governance and Public Participation\ Democratic and accountable organisation\ Audit	M_241	Internal Audit Charter updated and approved by Audit Committee ytd	#	MDM_MM	Count the number of times the Internal Audit Charter updated and approved by Audit Committee ytd	Not Applicable this Month	N/A	1	Internal Audit charter was approved by the Audit committee	None		N/A	1	0	1
Good Governance and Public Participation\ Democratic and accountable organisation\ Audit	M_242	Number of Audit committee reports submitted to Council YTD	#	MDM_MM	Count the number of Audit Committee reports submitted to Council ytd	1 Audit Committee reports submitted to Council ytd	1	1	The is one audit Committee report submitted to council	None	none	3	4	3	4
Good Governance and Public Participation\ Democratic and accountable organisation\ Intergovernmental relations	M_2151	Percentage of Municipal Managers Forum Resolutions implemented within the current quarter	%	MDM_MM	Count the number of resolutions / number of resolutions resolved *100	100% resolutions resolved within a quarter	100	0	There were no Municipal Managers'Forum held during the report period, consequently no resolutions to be implemented.	The matter is not within the control of the directorate.	This matter is beyond the control of the Directorate and Administration Division	1	100	100	0

Hierarchy	ID	KPI	UOM	Owner	Instruction	Sep 16							Annual	Variance	Baseline
Good Governance and Public Participation\ Democratic and accountable organisation\ Performance Management	M_2152	Number of quarterly reports submitted to Council ytd	#	MDM_MM	Count the number of quarterly reports submitted to Council on quarterly basis	Not Applicable this Month	1	1	The first quarter report has been compiled and will be tabled to Council after it has been reviewed in other structures	None	Not applicable	0w	4	3	4
Good Governance and Public Participation\ Democratic and accountable organisation\ Performance Management	M_2153	SDBIP developed and submitted to CoGHSTA	#	MDM_MM	Count the number of SDBIPs developed and submitted to COGHSTA	Not Applicable this Month	N/A	1	The SDBIP was developed signed by the Executive Mayor and submitted to CoGHSTA on the 26th June and published on the website	None	Not applicable	N/A	1	0	1
Good Governance and Public Participation\ Democratic and accountable organisation\ Performance Management	M_576	Number of quarterly reports submitted to Management ytd	#	MDM_MM	Count the number of quarterly reports submitted to Management on quarterly basis	1 quarterly reports submitted to Management on quarterly basis	1	1	The report has been compiled and to be submitted to Management for review	Not applicable	None	3	4	3	4
Good Governance and Public Participation\ Democratic and accountable organisation\ Performance Management	M_876	Timeous submission of annual performance report to the Auditor General by end August	#	MDM_MM	Annual Performance Report to be submitted to the Auditor General by 31 August	1 Annual Performance Report submitted to the Auditor General by 31 August	1	1	The Annual Performance Report was submitted to Auditor General on the 31st August 2016	None	Not applicable	3	1	0	1

Hierarchy	ID	KPI	UOM	Owner	Instruction	Sep 16							Annual	Variance	Baseline
Good Governance and Public Participation\ Democratic and accountable organisation\ Risk Management	M_1334	Number of risk management activities implemented on quarterly basis	#	MDM_Risk	Count the Number of Action plan activities implemented YTD	5 of Action plan activities implemented YTD	5	9	9 of 20 activities of risk management implementation plan were done and completed	None	Progress report on the implementation plan	5	20	11	20
Good Governance and Public Participation\ Democratic and accountable organisation\ Risk Management	M_179	Number of times the risk register has been reviewed and approved on time for the entire municipality	#	MDM_MM	Report on the reviewed register against the targeted time	1 risk register has been reviewed and approved on time for the entire municipality	1	1	The strategic risk register for 2016/2017 was reviewed and approved by Council	None	Continuous monitoring of action plan	3	1	0	1
Good Governance and Public Participation\ Democratic and accountable organisation\ Risk Management	M_2051	Number of strategic risks mitigated against the identified risks by the municipality ytd	#	MDM_MM	Count the Number of strategic risks mitigated by municipality overall as identified in the risk register ytd	3 risks mitigated against the identified risks by the directorate ytd	3	1	To date one risks on a strategic has been properly managed	Budget constrain	To advise management to mitigate those risks that does not need funding	1.33	11	10	5
Good Governance and Public Participation\ Democratic and accountable organisation\ Risk Management	M_2155	Review of the Risk committee Charter and approval by the Risk Committee ytd	#	MDM_MM	Count the Number of risk management committee charter reviewed and approved by Council	Not Applicable this Month	N/A	1	The Risk Committee Charter was reviewed awaiting to be served at Council	No Ordinary Council held in September 2016	Submit the report to the next Council sitting	N/A	1	0	1
Spatial Rationale\ Plan for the future\ Integrated Development Planning	M_2157	Percentage rating of the IDP	%	MDM_MM	Report on the rating of the IDP: Low 25%; Medium 50% and High 100%	100 Percentage rating of the IDP	100	100	High rating in IDP	Need improvement in SDBIP-IDP alignment	SDBIP TO align to IDP	3	100	0	0

Hierarchy	ID	KPI	UOM	Owner	Instruction	Sep 16							Annual	Variance	Baseline
Spatial Rationale\ Plan for the future\ Integrated Development Planning	M_560	Number of IDP/Budget representative forum meetings held successfully YTD	#	MDM_MM	Count the number of IDP/Budget representative forum meetings held successfully YTD	1 IDP/Budget representative forum meetings held successfully YTD	1	0	No meeting held	IDP Steering committee meeting held on 22/9/2016 could not discuss issues/ items that need to serve in the IDP Rep. forum.	Another ISCO would be arranged	1	5	5	5
Spatial Rationale\ Plan for the future\ Integrated Development Planning	M_561	Draft IDP tabled to Council by 31 March	#	MDM_MM	Draft IDP documents tabled to Council by 31 March each year	Not applicable this month	N/A	N/A	Not applicable for reporting this quarter	None	No corrective action required	N/A	1	1	1
Spatial Rationale\ Plan for the future\ Integrated Development Planning	M_563	Final IDP submitted to Council by May 31	#	MDM_MM	Submit the final IDP to Council by May 31	Not applicable this month	N/A	N/A	Not applicable for reporting this quarter	None	No corrective action required	N/A	1	1	1
Spatial Rationale\ Plan for the future\ Integrated Development Planning	M_564	IDP submitted to MEC within 10 working days after adoption by Council	#	MDM_MM	To submit the IDP to MEC within 10 working days after adoption by Council	1 IDP submitted to MEC within 10 working days after adoption by Council	1	1	Submitted on 14 June 2016	None	No corrective action required	3	1	0	1
Spatial Rationale\ Plan for the future\ Integrated Development Planning	M_584	IDP process plan developed and adopted by Council by end of June	#	MDM_MM	To submit IDP process plan developed and adopted by Council by end of August	IDP process plan developed and adopted by Council by end of August	1	1	Adopted by Council on 31 May 2016	None	No corrective action required	3	1	0	1

Hierarchy	ID	KPI	UOM	Owner	Instruction	Sep 16							Annual	Variance	Baseline
Transformation and Organisational Development\ Develop entrepreneurial and intellectual capability\ Employee Performance Management	M_573	Number of S54 and S56 Managers with signed employment contracts and performance agreements submitted to CoGHSTA ytd	#	MDM_MM	Count the number of S57 Managers with signed employment contracts and performance agreements submitted to CoGHSTA ytd	4 S 54/56 Managers with signed employment contracts and performance agreements submitted to CoGHSTA ytd	4	5	5 out of 8 section 56 Managers have signed performance agreements and they have been submitted to CoGHSTA filed in the personal files and published on the Website	Three section 54/56 Managers have not signed performance agreements. They are still to be appointed.	They will sign performance agreements as soon as they are appointed	3.25	8	3	7
Transformation and Organisational Development\ Develop entrepreneurial and intellectual capability\ Human Resources	M_195	Number of executive management posts filled YTD	#	MDM_MM	Report on the ,Critical posts (Legal Manager, Engineering Director, Planning and Development Director and water Services Director) meeting minimum competency requirements. Section 54A & 56 post to be filled 3 months after post has been vacated in terms o	Not Applicable this Month	N/A	5	6 out of 8 executive positions were filled during the period in question	1 position was vacated through dismissal whilst the other was though contract expiry.	Fill in the vacant position with expedition	N/A	3	-2	7



## 4.2 SDBIP – Office of the Executive Mayor

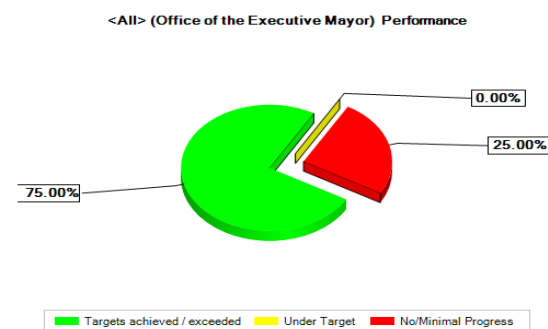
The **Office of the Executive Mayor** achieved an overall score of **2.96** at the end of the first quarter, reflecting an increase from first quarter result of **1.63** of **16/17**fy. Overall, 75% achieved (6/14) indicators achieved target, 25% (2/14) had no minimal progress (6/14) were not applicable for reporting this quarter. Some of the successes were as follows:

- The external communication newsletter was developed and distributed.
- 11 Projects were visited by the Executive Mayor and members of the Mayoral committee accompanied by officials exceeding the target of 1 visitation.
- The disability forum resolutions were all implemented
- More events than the target of three were held in the Mopani District

Challenges were experienced in that the anti-corruption forum was not established.

No District AIDS council meeting was held, the Anti-corruption Forum is not yet established and functional due To the terms of reference that are supposed to be tabled to council. No HIV and AIDS ARV sites were monitored. No Inter governmental resolutions were implemented as a result of no meeting that was held

The details follow:



### SDBIP – OFFICE OF THE EXECUTIVE MAYOR – VOTES 110, 045, 112, 114 – Key Performance Indicators

Hierarchy	ID	KPI	UOM	Owner	Instruction	Sep 16							Annual Target	Variance from Annual Target	Baseline
						Target Notes	Target	Actual	Achievements	Challenges	Corrective Action	Score			

Hierarchy	ID	KPI	UOM	Owner	Instruction	Sep 16							Annual Target	Variance from Annual Target	Baseline
						Target Notes	Target	Actual	Achievements	Challenges	Corrective Action	Score			
Financial Viability\ Become Financially Viable\ Expenditure Management	M_2168	Percentage of the actual budget spent related to the Directorate	%	MDM_DOEM	Calculate the R-value total budget spent identified for financial year / R-value annual budget*100	50 R-value total budget spent on the directorate's budget	25	15	Expenditure in line with demand management plan	Re-constitution of council delayed some of the programs	To fast track some of the delayed programs	1.30	100	85	100
Financial Viability\ Become Financially Viable\ Supply chain management	M_1045	Demand management plan developed and submitted to Budget and Treasury YTD	#	MDM_DOEM	Demand management plans related to the Office of the Executive Mayor developed and submitted to Budget and Treasury	Not Applicable this Month	N/A	1	Achieved. Demand Management Plan submitted	None	None	N/A	1	0	1

Hierarchy	ID	KPI	UOM	Owner	Instruction	Sep 16							Annual Target	Variance from Annual Target	Baseline
						Target Notes	Target	Actual	Achievements	Challenges	Corrective Action	Score			
Good Governance and Public Participation\ Democratic and accountable organisation\ Communication	M_2158	Number of external communication newsletters that were developed and distributed YTD	#	MDM_DOEM	Report on the number of newsletters that have been issued	1 external communication newsletters that were developed and distributed YTD	1	1	Achieved. 1st quarter External Newsletter released	The full POE is difficult to upload on the system. See file for the POE	None	3	4	3	4
Good Governance and Public Participation\ Democratic and accountable organisation\ Communication	M_256	Communication Strategy reviewed and adopted by council YTD	#	MDM_DOEM	Count the number of times during the year that the Communication strategy has been reviewed and adopted by Council	Not Applicable this Month	N/A	1	Achieved. The next round of Communication strategy review will take place again during the 3rd quarter.	None	None	N/A	1	0	1

Hierarchy	ID	KPI	UOM	Owner	Instruction	Sep 16							Annual Target	Variance from Annual Target	Baseline
						Target Notes	Target	Actual	Achievements	Challenges	Corrective Action	Score			
Good Governance and Public Participation\ Democratic and accountable organisation\ Intergovernmental relations	M_2163	Percentage of the IGR resolutions implemented YTD	%	MDM_DOEM	Count the number of the District Intergovernmental Relations Forum meeting resolutions implemented and calculate the percentage	100 Percentage of the District Intergovernmental Relations Forum meeting resolutions implemented	100	100	Achieved. The decision of District Intergovernmental Relations Forum to sign the Water Service Level Agreements has been implemented.	None.	None	3	100	0	1
Good Governance and Public Participation\ Democratic and accountable organisation\ Municipal Public Accounts Committee	M_1301	Oversight report tabled to council ytd	#	MDM_DOEM	Count the number of Oversight report tabled for council	Not Applicable this Month	N/A	N/A	No oversight report was tabled in council.	No challenges.	No corrective action.	N/A	1	1	1

Hierarchy	ID	KPI	UOM	Owner	Instruction	Sep 16							Annual Target	Variance from Annual Target	Baseline
						Target Notes	Target	Actual	Achievements	Challenges	Corrective Action	Score			
Good Governance and Public Participation\ Democratic and accountable organisation\ Municipal Public Accounts Committee	M_1302	Oversight Report publicised within seven days after adoption by Council	#	MDM_DOEM	Number of Oversight Report made public within seven days after adoption by Council	Not Applicable this Month	N/A	N/A	No oversight report was publicised.	No challenges.	No corrective action.	N/A	1	1	1
Good Governance and Public Participation\ Democratic and accountable organisation\ Municipal Public Accounts Committee	M_2166	Number of projects visit conducted ytd	#	MDM_DOEM	Count the number of projects visits conducted ytd	1 District wide session meeting held	1	11	Achieved. Eleven projects were sited by the Executive Mayor & MMCs	None	None	5	4	-7	4

Hierarchy	ID	KPI	UOM	Owner	Instruction	Sep 16							Annual Target	Variance from Annual Target	Baseline
						Target Notes	Target	Actual	Achievements	Challenges	Corrective Action	Score			
Good Governance and Public Participation\ Democratic and accountable organisation\ Public Participation	M_513	Number of IDP/Budget Public Participation meetings held successfully year to date	#	MDM_DOEM	Number of IDP/Budget Public Participation meetings held successfully year to date	Not applicable this month	N/A	N/A	No IDP/Budget public participation held during the much of July 2016.	None	Meetings will be arranged in the last quarter	N/A	5	5	5
Good Governance and Public Participation\ Democratic and accountable organisation\ Risk Management	M_1086	Anti-corruption Forum established and functional ytd	#	MDM_DOEM	Number of Anti-corruption Forum established and functional	Not Applicable this Month	N/A	0	Not achieved	Tabling Terms of Reference to various structures of council	Council to approve Terms of Reference before the end of 2nd quarter	N/A	1	1	1

Hierarchy	ID	KPI	UOM	Owner	Instruction	Sep 16							Annual Target	Variance from Annual Target	Baseline
						Target Notes	Target	Actual	Achievements	Challenges	Corrective Action	Score			
Service Delivery\ Improve Community well-being\ Disability Development	M_1203	Percentage of District Disability Forum resolutions implemented YTD	%	MDM_DOEM	Percentage of Disability Forum resolutions implemented / Number of resolutions	100% District Disability Forum resolutions implemented YTD	100	100	Achieved. Resolutions regarding to conduct induction and awareness campaign have been	None	None	3	100	0	1
Service Delivery\ Improve Community well-being\ Events Management	M_2057	Number of Events Coordinated YTD	#	MDM_DOEM	Count the number of event coordinated ytd	3 events coordinated YTD	3	3	Mandela Day Celebration - July  District Women's Day Celebration 9 September 2016  Joint Inauguration of Executive/Mayors on the 23 September 2016	N/A	N/A	3	12	9	12

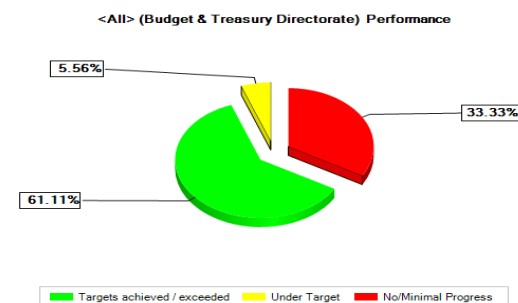
Hierarchy	ID	KPI	UOM	Owner	Instruction	Sep 16							Annual Target	Variance from Annual Target	Baseline
						Target Notes	Target	Actual	Achievements	Challenges	Corrective Action	Score			
Service Delivery\ Improve Community well-being\ Health and Social Development Services	M_163	Number of AIDS Council meetings held successfully year to date	#	MDM_DOEM	Count the Number of Aids Council meetings held successfully year to date	1 Aids Council meetings held successfully year to date	1	1	Achieved. One DAC meeting was successfully held	None	None	3	4	3	4
Service Delivery\ Improve Community well-being\ Health and Social Development Services	M_631	Number of HIV and AIDS ARV sites monitored	#	MDM_DOEM	Number of HIV and AIDS ARV sites monitored	3 HIV and AIDS ARV sites monitored	3	0	Not achieved	Awaiting the establishment of the new District Aids Council	To allow the Premier to appoint Exec Mayor as chair of District Aids Council on 26/10/2016 and then develop the program to visit HIV & ARV sites	1	10	10	10



### 4.3 SDBIP – Budget and Treasury

The **Budget and Treasury** Directorate achieved an overall score of **2.46** reflecting an increase from, the first quarter result of **1.20** in 15/16fy. Overall, 61.11% (9/24) achieved target, 5.56 % ( 1/24) was below the target of 3 and (8/24) had no minimal progress and (6/24) were not applicable for reporting. Some of the successes were as follows:

- The asset acquisition register was updated on a monthly basis
- The budget control and reporting programme had success in that all The final budget for 2016-17 was approved by Council on the 30<sup>th</sup> of May 2016; the 2015/16 Annual Financial Statements (AFS) has been submitted to the AG by end of August 2015.
- All local municipalities have submitted the water and sanitation transactions reports for the first quarter with no supporting documents,
- Most businesses are awarded to the business located in the District
- There were no tender advertised in this quarter but the appointment of tenders using regulation 32 was done in Set 2016



Challenges were faced due to indicators related to cost coverage, debt coverage

The detail is below:

#### SDBIP – BUDGET AND TREASURY – VOTE 020 – Key Performance Indicators

Hierarchy	ID	KPI	UOM	Owner	Instruction	Sep 16							Annual Target	Variance from Annual Target	Baseline
						Target Notes	Target	Actual	Achievements	Challenges	Corrective Action	Score			

Hierarchy	ID	KPI	UOM	Owner	Instruction	Sep 16							Annual Target	Variance from Annual Target	Baseline
						Target Notes	Target	Actual	Achievements	Challenges	Corrective Action	Score			
Financial Viability\ Become Financially Viable\ Asset Management	M_1031	Current Ratio (R-value current assets / R-value liabilities as ratio)	Ratio	MDM_CFO	Calculate the current Ratio (R-value current assets / R-value liabilities as ratio)	2.1	N/A	2.10	1080737466/1370101764 = 0.79	Repayment of Long outstanding debt for Ba - Phalaborwa water owed to Lepelle Northern Water	Continuous discussions with Lepelle Northern Water on plans to reduce the debt.	N/A	2.10	0	0.73
Financial Viability\ Become Financially Viable\ Asset Management	M_1032	Valuation of Property Plant and Equipment conducted ytd	#	MDM_CFO	Count the number of times valuation of Property Plant and Equipment conducted ytd	Not applicable this month	N/A	N/A	Valuation on PPE is done at during the verification process which is done at year end.	No challenges.	No corrective action.	N/A	1	1	1
Financial Viability\ Become Financially Viable\ Asset Management	M_1033	Number of times fixed asset register updated y.t.d	#	MDM_CFO	Count the number of times fixed asset register updated YTD	3 times fixed asset register updated ytd	3	3	The asset acquisition register is updated on a monthly basis.	No challenges.	No corrective action.	3	12	9	12
Financial Viability\ Become Financially Viable\ Asset Management	M_322	Asset verification conducted ytd	#	MDM_CFO	Count the Number of times physical asset verification Y.T.D	Not applicable this month	N/A	N/A	The asset verification is conducted twice annually. (December & June)	There are no challenges.	No corrective action.	N/A	2	2	2

Hierarchy	ID	KPI	UOM	Owner	Instruction	Sep 16							Annual Target	Variance from Annual Target	Baseline
						Target Notes	Target	Actual	Achievements	Challenges	Corrective Action	Score			
Financial Viability\ Become Financially Viable\ Asset Management	M_866	Liquidity ratio (R-value Monetary Assets / R-value Current Liabilities)	Ratio	MDM_CFO	Calculate the liquidity ratio (R-value Monetary Assets / R-value Current Liabilities)	0:40 Liquidity ratio (R-value Monetary Assets / R-value Current Liabilities )	N/A	0.79	1080737466/1370101764 = 0.79	Repayment of Long outstanding debt for Ba - Phalaborwa water owed to Lepelle Northern Water.	Continuous discussions with Lepelle Northern Water on plans to reduce the debt.	N/A	0.40	-0.39	4.83
Financial Viability\ Become Financially Viable\ Budget Control and Reporting	M_02	Number of budget related policies reviewed and approved by Council y.t.d	#	MDM_CFO	Count the number Budget related policies reviewed and approved by Council ytd	3 Budget related policies reviewed and approved by Council ytd	3	3	Eight budget related policies reviewed and approved by council.	No Challenges	No Corrective Action	3	12	9	12
Financial Viability\ Become Financially Viable\ Budget Control and Reporting	M_16	Final budget tabled and adopted by Council by 31 May	#	MDM_CFO	Report on the final budget adopted by Council by end of May 2015	Not applicable this month	N/A	N/A	Not applicable for reporting	No Challenges	No Corrective Action	N/A	1	1	1

Hierarchy	ID	KPI	UOM	Owner	Instruction	Sep 16							Annual Target	Variance from Annual Target	Baseline
						Target Notes	Target	Actual	Achievements	Challenges	Corrective Action	Score			
Financial Viability\ Become Financially Viable\ Budget Control and Reporting	M_216	Number of Budget Steering Committee meetings held successfully ytd	#	MDM_CFO	Count the Number of Budget Steering Committee meetings held successfully YTD	1 Budget Steering Committee meetings held successfully ytd	1	0	No meeting was held	The meeting was postponed	To reschedule another day	1	4	4	4
Financial Viability\ Become Financially Viable\ Budget Control and Reporting	M_30	Draft budget tabled to Council by 31 March	#	MDM_CFO	Draft budget tabled to Council by 31 March	Not applicable this month	N/A	N/A	The draft budget was tabled	No challenges	No corrective action required	N/A	1	1	1
Financial Viability\ Become Financially Viable\ Budget Control and Reporting	M_338	Annual Financial statements drafted and submitted to AG by end of August	%	MDM_CFO	Report on the Financial statements drafted and submitted to AG by end Aug	Annual Financial statements drafted and submitted to AG by end Aug	100	100	AFS were drafted and submitted to AG by end of Aug	No challenges	No corrective action required	3	100	0	100

Hierarchy	ID	KPI	UOM	Owner	Instruction	Sep 16							Annual Target	Variance from Annual Target	Baseline
						Target Notes	Target	Actual	Achievements	Challenges	Corrective Action	Score			
Financial Viability\ Become Financially Viable\ Expenditure Management	M_1009	Number of budget and financial statement reports S71 submitted to Executive Mayor and Treasuries y.t.d	#	MDM_CFO	Count the Number of budget and financial statement reports S71 submitted to Executive Mayor and Treasuries ytd	3 budget and financial statement reports S71 submitted to Executive Mayor and Treasuries ytd	3	0	All the reports have been prepared awaiting submission to the Ordinary council sitting	No Ordinary council sitting since appointment of new councillors	Secretariat is busy organising the ordinary council sitting in October	1	12	12	12
Financial Viability\ Become Financially Viable\ Expenditure Management	M_25	Percentage of MSIG utilised ytd	%	MDM_CFO	R-value MSIG spent ytd / Total R-value annual budget for MSIG in percentage	25% MSIG utilised ytd	N/A	N/A	R0 out of R2 340 000 has been spent to date	No challenges	The programs are set to begin in the 2nd quarter	N/A	100	100	100

Hierarchy	ID	KPI	UOM	Owner	Instruction	Sep 16							Annual Target	Variance from Annual Target	Baseline
						Target Notes	Target	Actual	Achievements	Challenges	Corrective Action	Score			
Financial Viability\ Become Financially Viable\ Expenditure Management	M_359	Percentage of creditors paid within 30 days ytd	%	MDM_CFO	Calculate the percentage of creditors paid within 30 days of receipt of invoices and all necessary supporting documentation y.t.d. .	100% creditors paid within 30 days of receipt of invoices and all necessary supporting documentation y.t.d	100	90	Creditors are paid within the specified time period	Documents that do not meet the requirements causes delays	Invoices to be checked and returned back for correction upon receipt	2.90	100	10	100
Financial Viability\ Become Financially Viable\ Revenue Management	M_1029	Number of water related transaction reports with supporting documents received and analysed per municipality y.t.d	#	MDM_CFO	Count the Number of water related transaction reports with supporting documents received and analysed for all municipalities ytd	3 water related transaction reports with supporting documents received and analysed per municipality ytd	3	3	All local municipalities have submitted the water and sanitation transactions reports for the first quarter with no supporting documents,	The local municipalities do not submit the supporting documents to support the amount submitted as expenses to the function.	The matter need to be discussed at the district CFO's forum.	3	12	9	12

Hierarchy	ID	KPI	UOM	Owner	Instruction	Sep 16							Annual Target	Variance from Annual Target	Baseline
						Target Notes	Target	Actual	Achievements	Challenges	Corrective Action	Score			
Financial Viability\ Become Financially Viable\ Revenue Management	M_871	Percentage of debt coverage y.t.d.	%	MDM_CFO	Calculate the Total R-value operating revenue received minus R-value Operating grants / by R-value debt service payments (i.e. interest + redemption) due within financial year in percentage	100% debt coverage y.t.d.	100	8.33	The debt coverage for the first quarter for the year 2016/2017 is the total operating revenue of R313 474 337.66 minus 293 965 980.55 divided by R2 342 118.26 = 8.32%	The rate of debt payment is low	To improve on the revenue collection	1.08	100	91.67	100

Hierarchy	ID	KPI	UOM	Owner	Instruction	Sep 16							Annual Target	Variance from Annual Target	Baseline
						Target Notes	Target	Actual	Achievements	Challenges	Corrective Action	Score			
Financial Viability\ Become Financially Viable\ Revenue Management	M_872	Percentage of Cost coverage ytd.	%	MDM_CFO	Calculate the R-value all cash at a particular time plus R-value investments / by R-value monthly fixed operating expenditure in percentage	150 % Cost coverage y.t.d.	150	96.98	The cost coverage for the first quarter is the cash on hand of plus the investment, R137 804 830.74 divided by R142 093 550.64 = 96.98%	The ability to pay debts is at a slow rate	No corrective action required	1.65	150	53.02	0.58
Financial Viability\ Become Financially Viable\ Supply chain management	M_1042	Percentage of infrastructure tenders placed on Construction Industry Development Board ( CIDB )website y.t.d	%	MDM_CFO	Calculate the Percentage infrastructure tenders placed on CIDB website ytd	100 infrastructure tenders placed on CIDB website ytd	100	100	There was no infrastructure tender advertised in Sept 2016	No challenges	No corrective action required	3	100	0	100



Hierarchy	ID	KPI	UOM	Owner	Instruction	Sep 16							Annual Target	Variance from Annual Target	Baseline
						Target Notes	Target	Actual	Achievements	Challenges	Corrective Action	Score			
Financial Viability\ Become Financially Viable\ Supply chain management	M_1043	Percentage of implementation of the consolidated demand management plan submitted to Management y.t.d	%	MDM_CFO	Count the number of items in the consolidated demand management plan submitted/total number of items*100	25% Implementation of the consolidated demand management plan	25	0	The was no report submitted to management	The report was never prepared	Preparation of the quarter one report to management	1	100	100	50
Financial Viability\ Become Financially Viable\ Supply chain management	M_31	Number of SCM reports submitted to council and treasuries ytd	#	MDM_CFO	Count the number of SCM reports submitted to council and treasuries ytd	1 SCM reports submitted to council and treasuries ytd	1	1	The Quarter four report was prepared.	No challenges	No corrective action required	3	4	3	3

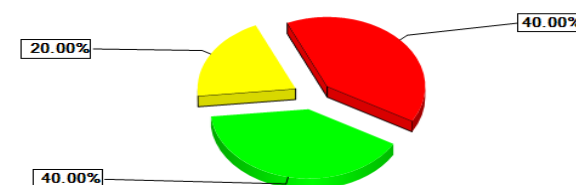
Hierarchy	ID	KPI	UOM	Owner	Instruction	Sep 16							Annual Target	Variance from Annual Target	Baseline
						Target Notes	Target	Actual	Achievements	Challenges	Corrective Action	Score			
Financial Viability\ Become Financially Viable\ Supply chain management	M_33	Percentage of Tenders adjudicated within 60 days of closure of tender ytd	%	MDM_CFO	Calculate the number of Tenders adjudicated within 60 days of closure of tender YTD / Total number of tender YTD in percentage	Not applicable this month	100	100	There were no tender advertised in this quarter but the appointment of tenders using regulation 32 was done in Set 2016	No challenges	No corrective action required	3	100	0	0
Financial Viability\ Become Financially Viable\ Supply chain management	M_331	Percentage of total business awarded tenders located in the District area	%	MDM_SCM	Calculate the number of business awarded to local companies y.t.d. \ Number business awarded y.t.d and report in percentage	85% total business awarded to businesses located in District area	85	85	Most businesses are awarded to the business located in the District	No challenges	No corrective action	3	85	0	85

Hierarchy	ID	KPI	UOM	Owner	Instruction	Sep 16							Annual Target	Variance from Annual Target	Baseline
						Target Notes	Target	Actual	Achievements	Challenges	Corrective Action	Score			
Financial Viability\ Become Financially Viable\ Supply chain management	M_729	Number of SCM workshops conducted with internal stakeholders ytd	#	MDM_CFO	Number of SCM workshops conducted with internal stakeholders ytd	Not applicable this month	N/A	N/A	There was no workshop conducted internally in Sept 2016	No challenges	No corrective action required	N/A	2	2	0
Good Governance and Public Participation\ Democratic and accountable organisation\ Risk Management	M_06	Anti-corruption action plans related to the directorate updated and implemented YTD	#	MDM_CFO	Count the number of Anti-corruption action plans related to B&T updated and implemented YTD	Not applicable this month	N/A	N/A	Not yet done	Delays in developing the document	To be completed	N/A	1	1	0

#### 4.4 SDBIP – Corporate Services

The **Corporate Services** Directorate achieved an overall score of **2.41** by the end of the first quarter, which is an increase from first quarter result of **1.00**. 40% (4/20) indicators achieved target; 20%

<All> (Corporate Services Directorate) Performance



■ Targets achieved / exceeded
 ■ Under Target
 ■ No/Minimal Progress

(2/20) were below the target of 3; 40% (6/20) had no/minimal progress. (2/20) were not applicable for this quarter.

Some of the successes were as follows:

- Three policies were reviewed achieving the target of 3
- The demand management plan was submitted to Budget and Treasury
- Five Information technology policies were reviewed exceeding the target of three.
- Data backups reports were submitted to management

The Corporate Services Directorate had some challenges, No employee performance reviews were conducted. Only 46 positions that were advertised

The detail scorecard is below.

**SDBIP – CORPORATE SERVICES – VOTE 090, 095, 100, 105 – Key Performance Indicators**

Hierarchy	ID	KPI	U O M	Owner	Instruction	Sep 16							Annual Target	Variance from Annual Target	Baseline
						Target Notes	Target	Actual	Achievements	Challenges	Corrective Action	Score			
Financial Viability\ Become Financially Viable\ Expenditure Management	M_2193	Percentage of Directorate budget actually spent	%	MDM_D CorpServ	R-value of the Directorate budget spent/Directorate total budget*100 YTD	50% R-value of the Directorate budget spent	25	36	The Directorate has spent 36 % of the budget against a 25% which points to a need to manage the budget closely going forward.	A huge case load and the need to settle some of the cases that are indefensible will lead to a spike in the spending in the Directorate.	Minimising spending on legal cost by identifying cases to settle.  Meetings with all Units to regularly take stock of spending	4.44	100	64	100

Hierarchy	ID	KPI	U O M	Owner	Instruction	Sep 16							Annual Target	Variance from Annual Target	Baseline
						Target Notes	Target	Actual	Achievements	Challenges	Corrective Action	Score			
Financial Viability\ Become Financially Viable\ Revenue Management	M_50_1	Percentage of letters of demand issued to debtors outstanding longer than 90 days	%	MDM_D CorpServ	Count the number of letters of demand issued for debtors outstanding longer than 90 days YTD/Number of notifications received from Budget and Treasury YTD calculate the percentage (no of letters issued, the total number 100)	100 letters of demand issued for debtors outstanding longer than 90 days	N/A	0	None was issued during the period under review	Finance to finalise the Consolidation of the Debtors and submit those to Legal Services to collect.	Fast track the process	N/A	100	100	0

Hierarchy	ID	KPI	U O M	Owner	Instruction	Sep 16							Annual Target	Variance from Annual Target	Baseline
						Target Notes	Target	Actual	Achievements	Challenges	Corrective Action	Score			
Financial Viability\ Become Financially Viable\ Supply chain management	M_1046	Demand management plans related to developed and submitted to Budget and Treasury ytd	#	MDM_D CorpServ	Count the number of Demand management plans related to Corporate Services developed and submitted to B&T YTD	1 demand management plan related to Corporate Services developed and submitted to B&T	1	1	A demand management plan was prepared and submitted to BTO	None	The plan is to be revised on the basis of experiences and new demands.	3	1	0	1

Hierarchy	ID	KPI	U O M	Owner	Instruction	Sep 16							Annual Target	Variance from Annual Target	Baseline
						Target Notes	Target	Actual	Achievements	Challenges	Corrective Action	Score			
Good Governance and Public Participation\ Democratic and accountable organisation\ Administration	M_2169	Percentage of Council resolutions implementable at the end of every quarter	%	MDM_D CorpServ	Count the number of council resolutions implemented/ Total number of resolutions*100	100 Percent of council resolutions implemented at the end of the quarter	100	80	Twelve out of fifteen resolutions taken by Council to August have been implemented.	A few if the resolutions could only be implemented later while others have a much longer lead time and are being processed.	Follow-up has been made with Directorates to implement the outstanding resolutions.  Bid Committees are sitting to implement Regulation 32.	2.80	100	20	100
Good Governance and Public Participation\ Democratic and accountable organisation\ Legal Services	M_1101	Number of developed and reviewed policies adopted by Council YTD	#	MDM_D CorpServ	Count the number of existing policies reviewed and adopted by Council YTD	3 existing policies reviewed and adopted by Council YTD	3	3	Policies were reviewed during this period even though they have not been submitted to Council for review.	No challenges	No corrective action required	3	12	9	3



Hierarchy	ID	KPI	U O M	Owner	Instruction	Sep 16							Annual Target	Variance from Annual Target	Baseline
						Target Notes	Target	Actual	Achievements	Challenges	Corrective Action	Score			
Good Governance and Public Participation\ Democratic and accountable organisation\ Risk Management	M_799	Initiatives taken to reduce corruption cases in the municipality ytd	#	MDM_D CorpServ	Count the number cases/ Number of initiatives in mitigating corruption cases*100	Not Applicable this Month	1	0	None was reduced since no case was reported during the period under review	No cases were reported	To deal with them as the need arises.	N/A	4	4	0
Good Governance and Public Participation\ Manage through information\ Management Information	M_1309	Number of IT user management report submitted to Management ytd	#	MDM_D CorpServ	Count the number of IT user management report submitted to Management YTD	3 IT user management report submitted to Management	3	2	For the period under review, no requests for access to systems for new users were received.  Two requests for domain user passwords were received and served.	No challenges.	No corrective action required.	1.67	12	10	12

Hierarchy	ID	KPI	U O M	Owner	Instruction	Sep 16							Annual Target	Variance from Annual Target	Baseline
						Target Notes	Target	Actual	Achievements	Challenges	Corrective Action	Score			
Good Governance and Public Participation\ Manage through information\ Management Information	M_13_10	Number of IT security management reports submitted to management ytd	#	MDM_D CorpServ	Count the number of IT security management reports submitted to management YTD	3 IT security management reports submitted to management	3	2	No breaches of security were detected during the reporting period.	No challenges experienced.	No corrective actions required.	N/A	12	10	12
Good Governance and Public Participation\ Manage through information\ Management Information	M_13_11	Number of data backup reports submitted to management ytd	#	MDM_D CorpServ	Count the number of data backup reports submitted to management YTD	3 data backup reports submitted to management	3	3	Monthly data backup were completed successfully with no issued requiring attention.	No challenges.	None corrective required.	3	12	9	12

Hierarchy	ID	KPI	U O M	Owner	Instruction	Sep 16							Annual Target	Variance from Annual Target	Baseline
						Target Notes	Target	Actual	Achievements	Challenges	Corrective Action	Score			
Good Governance and Public Participation\ Manage through information\ Management Information	M_2190	Number of IT Policies reviewed and adopted by Council	#	MDM_D CorpServ	Count the number of IT Policies reviewed and adopted by Council by start of next financial year.	3 IT Policies reviewed and adopted by Council	3	5	While IT 5 policies were reviewed by IT Office during the period, they could not be taken through necessary processes for approval.	Dysfunctional LLF, processes for review of the institutional policies not yet commenced.	LLF to be reconvened, and processes for review of institutional policies to be started.	4.67	11	6	11

Hierarchy	ID	KPI	U O M	Owner	Instruction	Sep 16							Annual Target	Variance from Annual Target	Baseline
						Target Notes	Target	Actual	Achievements	Challenges	Corrective Action	Score			
Transformation and Organisational Development\ Develop entrepreneurial and intellectual capability\ Employee Performance Management	M_148	Number of employee performance reviews for section 54 and 56 managers conducted ytd.	#	MDM_D CorpServ	Number of employee performance reviews conducted YTD	37 employee performance reviews conducted	7	0	Training on PMS for Managers was arranged and work plans are being developed. Further training is being arranged with better support with a focus on the development of KPIs. A workplan for the HR Manager has been development and a review was conducted. A policy is being developed with the assistance of CoGHSTA.	A PMS Policy development is slow. More training is needed on the development of indicators. The process of securing an electronic system was interrupted by the purchasing of another new system.	PMS training procured	1	4	4	7

Hierarchy	ID	KPI	U O M	Owner	Instruction	Sep 16							Annual Target	Variance from Annual Target	Baseline
						Target Notes	Target	Actual	Achievements	Challenges	Corrective Action	Score			
Transformation and Organisational Development\ Develop entrepreneurial and intellectual capability\ Human Resources	M_1244	Number of budgeted vacant positions filled ytd	#	MDM_H R	Count the number of budgeted vacant positions filled YTD	80 budgeted vacant positions filled	80	46	Only 46 have been advertised within this quarter	Delay in the filling on vacant positions due to reprioritisation	Accelerate the recruitment process.	1.58	200	154	10

Hierarchy	ID	KPI	U O M	Owner	Instruction	Sep 16							Annual Target	Variance from Annual Target	Baseline
						Target Notes	Target	Actual	Achievements	Challenges	Corrective Action	Score			
Transformation and Organisational Development\ Develop entrepreneurial and intellectual capability\ Human Resources	M_1246	Number of meetings held successfully with organised Labour ytd	#	MDM_D CorpServ	Count the number meetings with organised Labour YTD	1 meetings with organised Labour	1	0	Even though there was no LLF, meetings were held with organise Labour to consult on matters that affect their members that were unfolding in the institution.	The absence of the Local Labour Forum and organisationa l challenges within one of the Unions.	Steps are being taken to set up the Local Labour Forum	1	4	4	4

Hierarchy	ID	KPI	U O M	Owner	Instruction	Sep 16							Annual Target	Variance from Annual Target	Baseline
						Target Notes	Target	Actual	Achievements	Challenges	Corrective Action	Score			
Transformation and Organisational Development\ Develop entrepreneurial and intellectual capability\ Human Resources	M_2128	Number of councillors trained YTD	#	MDM_D CorpServ	Count the number of councillors trained according to the Workplace Skills Plan (WSP) YTD	20 councillors taken for training	20	26	Councillors and Traditional Leaders were trained in Fundamentals of Local Government.	None	Arrangements for Training of Councillors are underway - Portfolio Based Training for the Economic Development Committee, Protocol Training is being procured, Training on the Operation of Section 79 Committees and Training of other Portfolio Committees.	3.30	20	-6	6

Hierarchy	ID	KPI	U O M	Owner	Instruction	Sep 16							Annual Target	Variance from Annual Target	Baseline
						Target Notes	Target	Actual	Achievements	Challenges	Corrective Action	Score			
Transformation and Organisational Development\ Develop entrepreneurial and intellectual capability\ Human Resources	M_2178	Percentage of implemented resolution taken from the Local Labour Forum	%	MDM_MM	Calculate the total number of implemented resolutions/ Total number of resolutions*100 YTD	100% Local Labour Forum resolutions implemented	100	0	No new resolutions were taken in the period under review. However as to previous resolutions, the overtime payment for employees in the Fire and Rescue Units were paid. Acting Allowances were receiving being attended to while placement and parity were concluded within the LLF. Policies were being reviewed even in the period under review.	The absence of one of the Unions in the processes leading to parallel challenges. Intra-union challenges that lead to objections to agreements.	Reconstitution of the LLF and settlement agreements at the Bargaining Council on matters	1	100	100	100



Hierarchy	ID	KPI	U O M	Owner	Instruction	Sep 16							Annual Target	Variance from Annual Target	Baseline
						Target Notes	Target	Actual	Achievements	Challenges	Corrective Action	Score			
Transformation and Organisational Development\ Develop entrepreneurial and intellectual capability\ Human Resources	M_2180	Percentage of disabled people employed by the municipality ytd	%	MDM_D CorpServ	Total number of disabled employed/Total number of positions in the organogram*100 YTD	Not Applicable this Month	N/A	1.60	There are 11 people with disability within the employ of the Municipality	The Municipality is still below the 2% targeted required by Law	Aggressively target people with disability during the recruitment processes.	N/A	7	5.40	3
Transformation and Organisational Development\ Develop entrepreneurial and intellectual capability\ Human Resources	M_807	Percentage progress with the review and approval of the Organogram by Council for the next financial year	%	MDM_D CorpServ	Total departments reviewed / Total departments*100	Not Applicable this Month	N/A	10	Ten percent progress has been made with the review of the organogram for the financial year 2017/18.	Slow provision of information to the process. Capacity in the HR Unit in the form of Organisational Development Skills.	A Unit meeting has been held to discuss acceleration of the project and the project plan has been reviewed.	N/A	100	90	100

Hierarchy	ID	KPI	U O M	Owner	Instruction	Sep 16							Annual Target	Variance from Annual Target	Baseline
						Target Notes	Target	Actual	Achievements	Challenges	Corrective Action	Score			
Transformation and Organisational Development\ Develop entrepreneurial and intellectual capability\ Human Resources	M_84	Percentage of women employed by the municipality ytd	%	MDM_D CorpServ	Count the total number of women employed/Total number of employees*100 YTD	35% women employed by the municipality ytd	35	32.50	There are 222 women in the employment which make 32.50%. See POEs starting with Ms.	Most resignations come from women and also that there is no aggressive targeting of women during recruitment processes.	Embark on aggressive targeting of women during recruitment processes.	2.93	35	2.50	34
Transformation and Organisational Development\ Develop entrepreneurial and intellectual capability\ Skills Development	M_806	Number of targeted staff trained in various fields as per the WSP ytd	#	MDM_D CorpServ	Count the Number of targeted staff trained in various fields as per the WSP YTD	101 targeted staff trained in various fields as per the WSP	30	29	29 employees and have been trained in various fields as per WSP	Delay through SCM processes in appointment of training Service Providers	The acceleration of the appointment of training Service Providers to provide training is being prioritised by management.	1.29	50	21	0

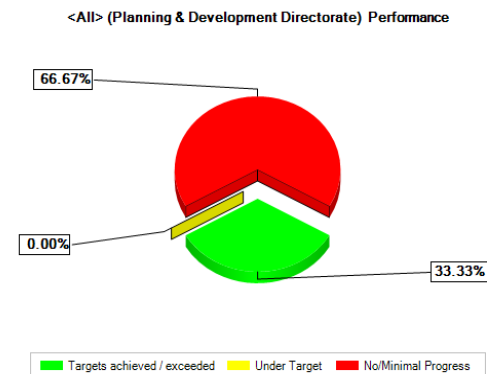
Hierarchy	ID	KPI	U O M	Owner	Instruction	Sep 16							Annual Target	Variance from Annual Target	Baseline
						Target Notes	Target	Actual	Achievements	Challenges	Corrective Action	Score			
Transformation and Organisational Development\ Develop entrepreneurial and intellectual capability\ Skills Development	M_874	Percentage actual spent on implementing the workplace skills plan ytd	%	MDM_D CorpServ	R-value of a budget (salaries budget) actually spent on implementing its workplace skills plan y.t.d. / R-value annual salary budget YTD	25% budget actually spent on implementing its workplace skills	25	20.41	The training budget has been spent yet in the training of Managers on MFMP.	Supply Chain Management capacity	Improved capacity in Supply Chain Management.	2.82	100	79.59	0

## 4.5 SDBIP – Planning and Development

The **Planning and Development** directorate achieved an overall score of **2.00** at the end of the first quarter, reflecting an increase from the first quarter result of **1.00**. Overall, 33.3% (2/9) indicators achieved target 66.7% (4/9) had no/minimal progress (3/9) not applicable

Some of the successes were as follows:

- Three Local Economic Development reports were submitted to council.



- The draft GIS framework has been completed.

Some of the Challenges were faced in that no long term and short term jobs were created and there were no initiatives taken towards job creation.

The detail is as per below:

**SDBIP – PLANNING AND DEVELOPMENT– VOTE 030, 035, – Key Performance Indicators**

Hierarchy	ID	KPI	UOM	Owner	Instruction	Sep 16							Annual Target	Variance from Annual Target	Baseline
						Target Notes	Target	Actual	Achievements	Challenges	Corrective Action	Score			
Financial Viability\ Become Financially Viable\ Expenditure Management	M_808	Percentage of actual budget spent ytd	%	MDM_DPD	R-value total budget spent identified for financial year / R-value annual budget*100 YTD	50 % R-value total spent on the directorate budget	25	0	Purchased recording equipment for R18 000 there was no expenditure report to report on the exact figures	Delay in receiving the expenditure report	To capture the figures as per the expenditure report	1	100	100	0

Hierarchy	ID	KPI	UOM	Owner	Instruction	Sep 16							Annual Target	Variance from Annual Target	Baseline
						Target Notes	Target	Actual	Achievements	Challenges	Corrective Action	Score			
Financial Viability\ Become Financially Viable\ Supply chain management	M_1047	Demand management plan developed and submitted to Budget and Treasury YTD	#	MDM_DPD	Count the Number of demand management plans related to Planning and Development developed and submitted to B&T YTD/ Number planned YTD	Not Applicable this Month	N/A	N/A	There is no directorate template for development of the demand management plan	Lack of capacity on how demand management plans should be developed	A workshop is recommended to guide directorates on how demand management plans are developed	1	1	1	1
Local Economic Development\ Grow the economy\ Local Economic Development	M_1180	Number of SSME's supported ytd	#	MDM_DPD	Count the Number on LED reports submitted to management YTD	1 LED report submitted to management	3	3	3	None	None	5	4	1	5

Hierarchy	ID	KPI	UOM	Owner	Instruction	Sep 16							Annual Target	Variance from Annual Target	Baseline
						Target Notes	Target	Actual	Achievements	Challenges	Corrective Action	Score			
Local Economic Development\ Grow the economy\ Local Economic Development	M_1181	Number of jobs created through SMME's support initiatives ytd	#	MDM_DPD	Count the Number of reports on job creation initiatives submitted to management YTD	1 report on job creation initiatives submitted to management YTD	20	0	A template is being developed to measure number of jobs created through LED initiatives	No template to measure number of jobs created	Developme nt of template to measure number of jobs created and conduct a workshop for the numerators	1	80	80	0
Local Economic Development\ Grow the economy\ Local Economic Development	M_667	Number of long term jobs created through municipal initiatives YTD	#	MDM_DPD	Count the Number of long term jobs created through municipal initiatives per municipality YTD	34 long term jobs created through municipal initiatives per municipality YTD	34	0	A template to determine number of jobs created is underdevelopm ent	No template to measure number of jobs created through municipal initiatives in place	To develop a template to be used by all line functions directorate to quantify number of jobs created	1	34	34	522

Hierarchy	ID	KPI	UOM	Owner	Instruction	Sep 16							Annual Target	Variance from Annual Target	Baseline
						Target Notes	Target	Actual	Achievements	Challenges	Corrective Action	Score			
Local Economic Development\ Grow the economy\ Local Economic Development	M_668	Number of jobs created through EPWP initiatives ytd	#	MDM_DPD	Count the Number of temporary jobs created through LED initiatives per municipality ytd	26 temporary jobs created through LED initiatives per municipality ytd	26	0	A template to measure number temporary jobs created is under development	No template to assess number of temporary jobs created	To develop a template to measure number of temporary jobs from all line function directorate	1	300	300	0
Spatial Rationale\ Plan for the future\ GIS	M_2058	Percentage of progress with the development of Web GIS ytd	%	MDM_DPD	Total number of municipalities included YTD/Total number of municipalities*100	5% progress with the development of Web GIS	N/A	5	GIS practitioners developed terms of reference (TOR) for Web GIS application pending submission	None	None	N/A	100	95	0

Hierarchy	ID	KPI	UOM	Owner	Instruction	Sep 16							Annual Target	Variance from Annual Target	Baseline
						Target Notes	Target	Actual	Achievements	Challenges	Corrective Action	Score			
Spatial Rationale\ Plan for the future\ GIS	M_206 7	GIS framework reviewed and approved by council ytd	#	MDM_DPD	Number of times GIS framework reviewed and approved by council ytd	1 times GIS framework reviewed and approved by council ytd	1	1	Draft completed	None	None	3	1	0	0
Spatial Rationale\ Plan for the future\ Spatial Planning	M_219 4	SDF & land use management system developed & approved in line with the SPLUMA ytd	%	MDM_DPD	Total number of reviewed local municipal SDF and land use management/ Total number of local municipal SDF and Land use Management*100 YTD	25%Percentage of SDF & land use management system developed & approved in line with the SPLUMA	N/A	5	TOR completed	N/A	To expedite the processing	N/A	1	-4	1



## 4.6 SDBIP – Engineering Services

The **Engineering Services** Directorate achieved an overall score of **1.82** at the end of the first quarter, reflecting an increase in performance as compared to the first quarter result of **1.00**. In the first quarter of 15/16 fy. Overall, 40% (4/9) indicators achieved target (3/9) had no/minimal progress. (4/9) were not applicable for reporting this quarter.

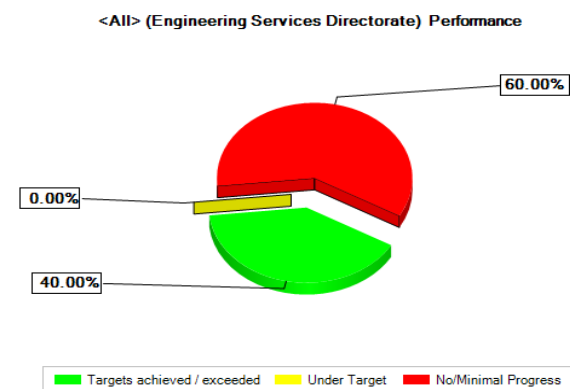
Some of the successes were as follows:

- The demand management plan was submitted to Budget and Treasury.
- A total amount of R24 879 546.11 out of a budget of R 524 973 241 ,giving a total expenditure of 38.91 exceeding the target of 25
- Three Regional Infrastructure Grant reports were submitted.

Challenges were faced due to The Mopani rural household sanitation project is on the planning stage as per attached demand management plan for 2016 2017 FY and a total expenditure of R 29 567 560 out of a budget of R584 373 820,giving a total % of 19.76, which is below the target.

The detail is below:

### SDBIP – ENGINEERING SERVICES – VOTE 050, 064, 065 – Key Performance Indicators



Hierarchy	ID	KPI	UOM	Owner	Instruction	Sep 16							Annual Target	Variance from Annual Target	Baseline
						Target Notes	Target	Actual	Achievements	Challenges	Corrective Action	Score			

Hierarchy	ID	KPI	UOM	Owner	Instruction	Sep 16							Annual Target	Variance from Annual Target	Baseline
						Target Notes	Target	Actual	Achievements	Challenges	Corrective Action	Score			
Financial Viability\ Become Financially Viable\ Expenditure Management	M_1002	Percentage of Regional Infrastructure Grant spent y.t.d	#	MDM_DEng	Total R-value spent of RBIG YTD / Total R-value of the RBIG*100	25% RBIG spent ytd	N/A	0	Funds for this FY have not yet been received from DWS	None	Funds are transferred to MDM by DWS ,the funds have not yet been transferred as per attached expenditure report	N/A	100	100	0
Financial Viability\ Become Financially Viable\ Expenditure Management	M_2256	Percentage of the budget actual spent related to the Directorate	%	MDM_DEng	Calculate the R-value total budget spent identified for financial year YTD / R-value annual budget*100	50% R-value total budget spent on the directorate's budget	25	3.70	A total expenditure of R 29 567 560 out of a budget of R584 373 820,giving a total % of 19.76%	Low MIG expenditure	Appointment of Contractors through regulation 32	1.07	100	96.30	100

Hierarchy	ID	KPI	UOM	Owner	Instruction	Sep 16							Annual Target	Variance from Annual Target	Baseline
						Target Notes	Target	Actual	Achievements	Challenges	Corrective Action	Score			
Financial Viability\ Become Financially Viable\ Expenditure Management	M_275	Number of MIG reports submitted to COGHSTA ytd	#	MDM_DEng	Number of MIG reports submitted to COGHSTA YTD	3 MIG reports submitted to COGHSTA	3	3	3 reports were submitted	None	None	3	12	9	11

Hierarchy	ID	KPI	UOM	Owner	Instruction	Sep 16							Annual Target	Variance from Annual Target	Baseline
						Target Notes	Target	Actual	Achievements	Challenges	Corrective Action	Score			
Financial Viability\ Become Financially Viable\ Expenditure Management	M_791	Percentage spent on MIG allocation ytd	%	MDM_DEng	Total municipal infrastructure investment plan processes completed/ Total infrastructure investment plan processes to be completed*100 YTD	25 % spent on MIG ytd	25	5.31	The following was spend on MIG ytd out of a budget of R288 907 000.67: July (448 487.13), August (R13 255 885.64), and September (R1 650 353.61), giving a total amount of R15 354 726.38 . R 15 354 726.38/ R288 907 000.67*100=5.31 %	Lack of foward planning	Appointment of Contractors through Regulation 32	1.21	100	94.69	32.12

Hierarchy	ID	KPI	UOM	Owner	Instruction	Sep 16							Annual Target	Variance from Annual Target	Baseline
						Target Notes	Target	Actual	Achievements	Challenges	Corrective Action	Score			
Financial Viability\ Become Financially Viable\ Supply chain management	M_1048	Demand management plan developed and submitted to Budget and Treasury ytd	#	MDM_DEng	Number of demand management plan related to Engineering Services developed and submitted to B&T YTD / Number planned	1 demand management plan related to Engineering Services developed and submitted to B&T / Number planned	1	1	1 demand management plan was submitted	None	None	3	1	0	1

Hierarchy	ID	KPI	UOM	Owner	Instruction	Sep 16							Annual Target	Variance from Annual Target	Baseline
						Target Notes	Target	Actual	Achievements	Challenges	Corrective Action	Score			
Local Economic Development\ Grow the economy\ Local Economic Development	M_168	Number of jobs created through implementation of municipal IDP and budget ytd	#	MDM_DEng	Count the number jobs created through implementation of municipal IDP and budget YTD	Not Applicable this Month	N/A	333	A total number of 333 jobs were created as indicated on page 5 of 6 of attached POE. 154 from EPWP incentives and 179 from infrastructure projects	None	None	N/A	350	17	0

Hierarchy	ID	KPI	UOM	Owner	Instruction	Sep 16							Annual Target	Variance from Annual Target	Baseline
						Target Notes	Target	Actual	Achievements	Challenges	Corrective Action	Score			
Service Delivery\ Develop and maintain infrastructure\ Infrastructure Development	M_2196	Development of the municipal infrastructure investment plan ytd	%	MDM_DEng	Total municipal infrastructure investment plan processes completed YTD/ Total infrastructure investment plan processes to be completed*100	25 Percent of progress in the development municipal infrastructure investment plan ytd	N/A	N/A	The plan is not yet in place as it has not been budgeted for in this financial year but should be considered in future as it is a requirement	None	To budget for the plan in future as per comments under achievements as the plan is not budgtd for as per attached departmental budget for this fy.	N/A	1	1	0

Hierarchy	ID	KPI	UOM	Owner	Instruction	Sep 16							Annual Target	Variance from Annual Target	Baseline
						Target Notes	Target	Actual	Achievements	Challenges	Corrective Action	Score			
Service Delivery\ Develop and maintain infrastructure\ Sanitation Infrastructure	M_2197	Number of VIP ablution facilities for the provision of sanitation developed ytd	#	MDM_DEng	Count the number of ablution facilities completed YTD	250 completed ablution facilities	250	0	The Mopani rural household sanitation project is on the planning stage as per attached demand management plan for 2016 2017 FY	None	The project is on the planning stage as per attached demand management plan	1	1000	1000	0
Service Delivery\ Develop and maintain infrastructure\ Water Infrastructure	M_2198	Number of water projects completed towards the provision of water ytd	#	MDM_DEng	Count the number of water projects towards the provision of water to the District YTD	Not Applicable this Month	N/A	19	19 projects towards the provisioning of water in the district. 1 RBIG and 18 MIG projects	None	None	N/A	26	7	0

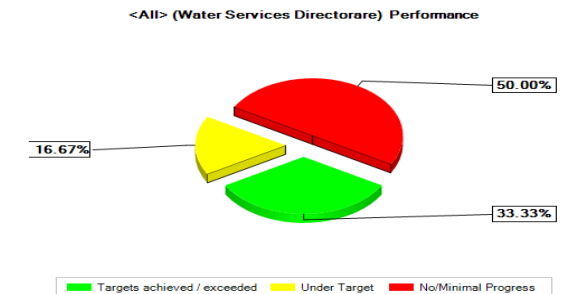


## 4.7 SDBIP – Water and Sanitation Services

The **Water and Sanitation Services** Directorate achieved an overall score of **1.79** at the end of the first quarter, reflecting an increase from the first quarter result of **1.00**. Overall 33.33% (2/10) indicators achieved target 16.67% (1/10) was under the target of 3; 50%(3/10) had no/minimal progress (4/10) were not applicable for reporting.

Some of the successes were as follows:

- The Water Treatment Plant where risk assessment of catchment, treatment works and distribution was done.
- Initiatives were taken to reduce water loss



Challenges were faced due to the lack of development of the water master plan and sanitation master plan. Mega liters of water treated and water produced were below target

The detail is below:

### SDBIP – WATER AND SANITATION SERVICES – VOTE 055 – Key Performance Indicators

Hierarchy	ID	KPI	UOM	Owner	Instruction	Sep 16							Annual Target	Variance from Annual Target	Baseline
						Target Notes	Target	Actual	Achievements	Challenges	Corrective Action	Score			

Hierarchy	ID	KPI	UOM	Owner	Instruction	Sep 16							Annual Target	Variance from Annual Target	Baseline
						Target Notes	Target	Actual	Achievements	Challenges	Corrective Action	Score			
Financial Viability\ Become Financially Viable\ Expenditure Management	M_1007	Percentage of operation and maintenance allocation spent on water services	%	MDM_DWS	R-value operation and maintenance allocation for water services spent / R-value budget	Not Applicable this Month	N/A	32.40	An amount of R8330346.31 out of operation and maintenance budget R25290000.00 has been spent up to the end of September.	None	None	N/A	100	67.60	100
Financial Viability\ Become Financially Viable\ Expenditure Management	M_2199	Percentage of the actual budget related to the Directorate	%	MDM_DWS	Calculate the R-value total budget spent identified for financial year / R-value annual budget*100	50% R-value total of the directorate budget spent / R-value annual directorate's budget	50	15	An amount of R76978775.65 out of R514291266 has been spent to date. Actual expenditure for month of September is R23024818.85.	None	None	1.30	100	85	12

Hierarchy	ID	KPI	UOM	Owner	Instruction	Sep 16							Annual Target	Variance from Annual Target	Baseline
						Target Notes	Target	Actual	Achievements	Challenges	Corrective Action	Score			
Financial Viability\ Become Financially Viable\ Supply chain management	M_1049	Number of demand management plans related to Water Services developed and submitted to B&T	#	MDM_DWS	Number of demand management plans related to Water Services developed and submitted to B&T / Number planed	Not applicable this month	N/A	1	Demand management plan developed	Shortage of personnel	Recruitment plan has been developed	N/A	1	0	1
Service Delivery\ Develop and maintain infrastructure\ Operations	M_1218	Number of functional water flow meters at reservoirs ytd	#	MDM_DWS	Number water reservoirs metered	Not applicable this month	N/A	68	68 water reservoirs metered	None	None	N/A	84	16	24

Hierarchy	ID	KPI	UOM	Owner	Instruction	Sep 16							Annual Target	Variance from Annual Target	Baseline
						Target Notes	Target	Actual	Achievements	Challenges	Corrective Action	Score			
Service Delivery\ Develop and maintain infrastructure\ Operations	M_852	Customer Services Charter for water reviewed and approved by management ytd	#	MDM_WSOP	Number of times the Customer Services Charter for water reviewed and approved by management ytd	Not applicable this month	N/A	1	Customer Service Charter for Water Services has been approved by Council as per Council Resolution No 47/2016 On the 29 July 2016.	None	None	N/A	1	0	1
Service Delivery\ Develop and maintain infrastructure\ Water Quality	M_1232	Number of quarterly reports on the development of the WSDP submitted to Management ytd	#	MDM_DWS	Number of reports on the development of the WSDP submitted to management / Number reports planned	3 reports on the development of the WSDP submitted to management	3	1	One report on the development of the WSDP has been submitted to Management	None	None	1.33	12	11	12

Hierarchy	ID	KPI	UOM	Owner	Instruction	Sep 16							Annual Target	Variance from Annual Target	Baseline
						Target Notes	Target	Actual	Achievements	Challenges	Corrective Action	Score			
Service Delivery\ Develop and maintain infrastructure\ Water Quality	M_2200	Percentage of initiatives taken to reduce water loss ytd	%	MDM_DWS	Calculate the number of initiatives taken to reduce water loss/Total number of initiatives *100	25% initiatives taken to reduce water loss	25	50	The municipality has identified four initiatives to reduce water loss, namely: Development of Water Conservation and Demand Management Strategy, Assessment of Water Services Infrastructure Project, Illegal Connections Audit and Development of Water Operations and Maintenance Manuals	None	None	5	100	50	36.53

Hierarchy	ID	KPI	UOM	Owner	Instruction	Sep 16							Annual Target	Variance from Annual Target	Baseline
						Target Notes	Target	Actual	Achievements	Challenges	Corrective Action	Score			
Service Delivery\ Provide Clean and safe water\ Water Quality	M_1118	Number of villages provided with water ytd	#	MDM_DWS	Number villages that could be provided with current bulk water supply / Total number of villages	Not applicable this month	186	266	98 communities get water for 6 to 7 days a week, and 84 get water 4 to 5 days a week, whereas another 84 gets water 3 days a week. The remainder of the communities get water between 0 to 2 days a week. In total 266 communities get water.	Shortage of water due to the population growth	More boreholes need to be drilled in order to cover the demand	4.43	234	-32	0

Hierarchy	ID	KPI	UOM	Owner	Instruction	Sep 16							Annual Target	Variance from Annual Target	Baseline
						Target Notes	Target	Actual	Achievements	Challenges	Corrective Action	Score			
Service Delivery\ Provide Clean and safe water\ Water Quality	M_1223	Mega litres water of produced ytd	#	MDM_DWS	Mega litres water produced	82680 Mega litres water produced	12696	9828.07	9828.07ML of water has been produced year to date, whereas the production for September is 3 148.65ML	None	None	2.77	50370	40541.93	22843.23

Hierarchy	ID	KPI	UOM	Owner	Instruction	Sep 16							Annual Target	Variance from Annual Target	Baseline
						Target Notes	Target	Actual	Achievements	Challenges	Corrective Action	Score			
Service Delivery\ Provide Clean and safe water\ Water Quality	M_1224	Mega Litres of waste water treated ytd	#	MDM_DWS	Mega litres waste water treated	1971 Mega litres waste water treated	3063.60	406.97	406.97 ML of waste water has been treated year to date, whereas 104.72	None	none	1.13	12192	11785.03	10855.96



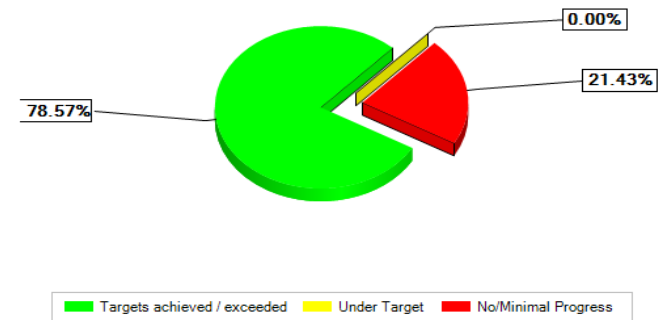
## 1.1 SDBIP – Community Services

The **Community Services** Directorate achieved an overall score of **3.17** at the end of the first quarter, reflecting an increase from first quarter result of **1.00** in the first quarter 15/16 fy. Overall, 78.57% (11/15) indicators achieved target 21.43% (3/15) had no minimal progress and (1/15) was not applicable for reporting.

Some of the successes were as follows:

- The demand management plan was submitted to Budget and Treasury.
- 342% of the Directorate budget has been spent exceeding the target of 25%
- Two Community Safety forum (CSF) meetings were coordinated and supported at district and provincial level on the 13 and 19 September 2016. Exceeding the target of 3
- All the six resolutions taken in the Community Safety forum were implemented.
- Eight School Awareness sessions were conducted from July to September exceeding the target of 5
- Fourteen (14) water samples were taken by EHPs for bacteriological analysis; Results shows that only 80% of the samples analysed do comply with the national water quality standards and 20% are not, and 4 purification plants were inspected.
- Twenty one (21) sport activities were coordinated and supported from July -September 2016 and ten (10) arts and culture activities were coordinated and supported from July - September 2016 .

<All> (Community Services Directorate) Performance



Challenges were experienced due to no food samples that were taken and the Environmental Impact assessment that was not conducted on new developments.

The detail is below:

**SDBIP – COMMUNITY SERVICES – VOTE 0 060, 070, 075 – Key Performance Indicators**

Hierarchy	ID	KPI	UO M	Owner	Instruction	Sep 16							Annual Target	Variance from Annual Target	Baseline
						Target Notes	Target	Actual	Achievements	Challenges	Corrective Action	Score			

Hierarchy	ID	KPI	UO	Owner	Instruction	Sep 16							Annual	Variance	Baseline
Financial Viability\ Become Financially Viable\ Expenditure Management	M_2 255	Percentage of actual budget spent ytd	%	MDM_DCo mServ	R-value total budget spent / R-value annual budget*100	25 Percentage of the directorate's budget actually spent	25	342	The total expenditure in percentage is as follows: - Health, Environment and Waste Management 306.69 - Community Services: 336.61 - Fire Services: 347.88 - Disaster Management: 358.83 The average expenditure is 342.00	High S&T and overtime expenditure is the main challenge	Effectively manage S&T by strengthening internal controls.	5	100	-242	100

Hierarchy	ID	KPI	UO	Owner	Instruction	Sep 16							Annual	Variance	Baseline
Financial Viability\ Become Financially Viable\ Supply chain management	M_1050	Demand management plan developed and submitted to Budget and Treasury ytd	#	MDM_DCo mServ	Number of demand management plans related to Community Services developed and submitted to B&T ytd	Not applicable this month	N/A	1	One Demand Management Plan was submitted to BTO	Na	Na	N/A	1	0	1

Hierarchy	ID	KPI	UO	Owner	Instruction	Sep 16							Annual	Variance	Baseline
Good Governance and Public Participation\ Democratic and accountable organisation\ Administration	M_2 202	Percentage of food safety meeting Resolutions implemented ytd	%	MDM_DCo mServ	Count number of resolutions implemented against number of resolutions taken ytd	100% food safety resolutions implemented	100	0	There was no meeting held during the reporting period; hence no resolution taken and implemented.	Provincial structure is not yet established; hence no terms of reference to assist the Districts to convene their meetings.	To make follow up with the provincial Dept. of Health as the convener.	1	100	100	100

Hierarchy	ID	KPI	UO	Owner	Instruction	Sep 16							Annual	Variance	Baseline
Service Delivery\ Develop and maintain infrastructure\ Environment and Waste management	M_210	Number of Air quality management projects implemented ytd	#	MDM_DCo mServ	Count number of projects implemented against number identified in the Air Quality Management Plan ytd.	100% implementation of the identified projects in the Air Quality Management Plan	3	100	Communities were encouraged to plant more of green trees as a way of cleaning the air from carbons. Two campaigns were held, labor week celebration and distribution of indigenous trees to 21 schools all around the district, and also District biosphere open day and tree planting at Maruleng were supported.	None	Na	5	12	-88	1

Hierarchy	ID	KPI	UO	Owner	Instruction	Sep 16							Annual	Variance	Baseline
Service Delivery\ Effective coordination of public transport systems\ Public Transportation	M_1331	Number of Community Safety Forums (CSFs) coordinated	#	MDM_DCo mServ	Count number of CSFs coordinated and supported ytd	1 Community Safety Forum meeting convened YTD	1	2	Two CSF forums were coordinated and supported at district and provincial level on the 13 and 19 September 2016.	Na	Na	5	4	2	4

Hierarchy	ID	KPI	UO	Owner	Instruction	Sep 16							Annual	Variance	Baseline
Service Delivery\ Effective coordination of public transport systems\ Public Transportation	M_2 201	Percentage of Community Safety Forum (CSF) resolutions implemented ytd	%	MDM_DCo mServ	Count number of resolutions implemented against number of resolutions taken ytd	100% CSF decisions/resolutions implemented YTD	100	100	Two meetings were held, ie the district and the provincial meetings on the 13th and 19th September 2016 respectively. All the six resolutions taken were implemented.	None	None	3	100	0	1



Hierarchy	ID	KPI	UO	Owner	Instruction	Sep 16							Annual	Variance	Baseline
Service Delivery\ Improve Community well-being\ Environmental and Waste Management	M_2 204	Percentage of Environmental Impact Assessment on new developments (EIA) conducted	%	MDM_DCo mServ	Count number of EIA conducted against number requested ytd	100% EIA conducted against number requested ytd	100	0	No applications were received for comments by MDM	Poor filling of POEs by the Directorate	To open POE files for each Unit to avoid similar future challenges.	1	100	100	100
Service Delivery\ Improve Community well-being\ Fire Services	M_2 211	Number of fire awareness sessions conducted in schools ytd	#	MDM_DCo mServ	Number of fire awareness sessions conducted for schools / Number of awareness sessions planned	5 fire awareness sessions conducted to schools	5	8	8 School Awareness sessions were conducted from July to September	Critical shortage of skilled staff	Filling of vacant positions	4.60	20	12	26

Hierarchy	ID	KPI	UO	Owner	Instruction	Sep 16							Annual	Variance	Baseline
Service Delivery\ Improve Community well-being\ Municipal Health	M_205	Number of water samples taken for laboratory analysis.	#	MDM_DCo mServ	Count number of water samples taken and sent to lab for bacteriological/chemical analysis ytd.	5 water samples collected for laboratory analysis	5	14	Twenty – three (23) water samples were taken by EHPs for bacteriological analysis; Results shows that only 80% of the samples analysed do comply with the national water quality standards and 20% are not.	Late processing of samples' results. Lack of sampling apparatus/equipment.	The matter of late processing of samples' results has been discussed with the Manager for NHLS who promised to make a follow-up with the head office. -Quotations from suppliers have been submitted to the Senior Manager for approval of purchase.	5	20	6	38

Hierarchy	ID	KPI	UO	Owner	Instruction	Sep 16							Annual	Variance	Baseline
Service Delivery\ Improve Community well-being\ Municipal Health	M_2 206	Number of food samples taken for laboratory analysis.	#	MDM_DCo mServ	Count number of food samples taken and sent to lab for bacteriological/chemical analysis ytd	1 food samples taken and sent to lab for bacteriological/chemical analysis ytd	1	0	There was no food sampling activity during the reporting period.	Lack of sampling apparatus/equipment.	Quotations from suppliers have been submitted to BTO for SCM processes to commence.	1	4	4	7
Service Delivery\ Improve Community well-being\ Municipal Health	M_2 207	Number of inspections conducted in water purification plants	#	MDM_DCo mServ	Count the number of inspections conducted on water plants ytd	5 Inspections conducted on water plants ytd	5	5	5 Water purification plants were inspected. Tours, Thabina, Letaba, Nondweni and Matshwi water plants; and are now Chlorinating.	Tours plant's laboratory testing equipment is defective and the buildings are not well maintained. At Nondweni plant, automated gas chlorinator is broken and chlorination is done manually.	Compliance reports were written and given to plants supervisors.	3	20	15	19

Hierarchy	ID	KPI	UO	Owner	Instruction	Sep 16							Annual	Variance	Baseline
Service Delivery\ Improve Community well-being\ Municipal Health	M_2 208	Number of inspections conducted in sewage treatment plants.	#	MDM_DCo mServ	Count the number of inspections conducted on sewer plants ytd	5 Inspections conducted on sewer plants ytd	5	5	Five(5) Sewage plants were inspected; which is Lulekani sewage plant, Dr CN Phatudi plant, Nkowankowa, Namakgale and Hoedspruit plant.	At Lulekani, the effluent is not chlorinated and there is no fence and this poses threat to public safety and health. Sewage effluent at Dr. C. N Phatudi hospital is not chlorinated. At Hoedspruit, the sludge tank was overflowing, sludge drying beds were full and that there is no space to dispose sludge; Nkowankowa plant is completely dysfunctional and there is heavy pollution of Letsitele river. Namakgale requires regular maintenance as well.	Compliance reports were written and given to sewage plants supervisors.	3	20	15	16

Hierarchy	ID	KPI	UO	Owner	Instruction	Sep 16							Annual	Variance	Baseline
Service Delivery\ Improve Community well-being\ Municipal Health	M_2 209	Number of health and hygiene workshops conducted ytd	#	MDM_DCo mServ	Count the number of community education/ workshops conducted ytd	1 health and hygiene education/work shop conducted ytd	1	3	32 food catering service providers were appointed for government events. they were assessed to ensure a safe and hygienic handling and processing of foodstuffs for the community; and three health and hygiene education were also conducted for the food caterers.	Na	Na	5	4	1	3
Service Delivery\ Improve Community well-being\	M_1 270	Number of sport activities coordinated ytd	#	MDM_DCo mServ	Count number of sport activities coordinated	3 Sport activities coordinated and supported YTD	3	21	21 activities coordinate and supported from July - September 2016.	NONE	NONE	5	12	-9	14

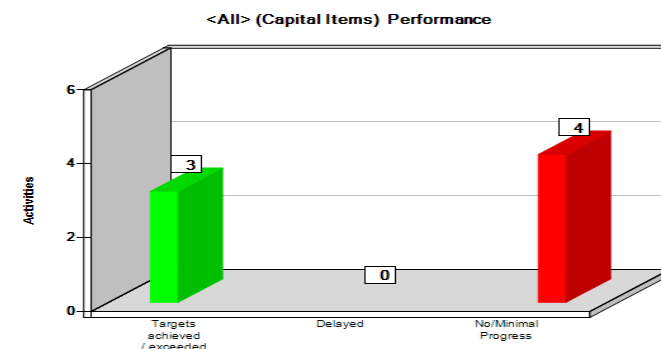
Hierarchy	ID	KPI	UO	Owner	Instruction	Sep 16							Annual	Variance	Baseline
Sport, Arts and Culture					and supported YTD										
Service Delivery\ Improve Community well-being\ Sport, Arts and Culture	M_3 51	Number of Arts and Culture, MRM, Heritage and Library activities supported ytd	#	MDM_DCo mServ	Count the number of Arts and Culture, Heritage and Library activities supported YTD	1 Arts and Culture, Heritage and Library activities supported YTD	1	10	10 activities supported and coordinated from July - September 2016 .2 activities were supported in September 2016 .	NONE	NONE	5	4	-6	4

## 2. SDBIP Project Implementation

### 2.1 Capital Projects

At the end of the first quarter, only 42.86% (3/10) capital items achieved target and 57.14 (4/10) had no or minimal progress (3/10) was not applicable for reporting.

Specifications were submitted to budget and Treasury.



### Capital Project Implementation Scorecard

Hierarchy	I	Projects	Owner	Annual	Completion	Instruction	Sep 16
-----------	---	----------	-------	--------	------------	-------------	--------

	D			Target	Date		Activity	% Targeted Progress	% Actual Progress	Achievements	Challenges	Corrective Action	Score	YTD Expenditure	Annual Budget
Budget & Treasury Directorate\ Financial Viability\ Become financially viable\ Furniture	C I t e m _ 0 1	Furniture	MDM_ CFO	100	31/05/2017	Procurements of municipal Furniture	Not applicable this quarter	0	0	No procurement was done the indicator is not due for reporting this quarter	None	Not applicable	N/A		250000
Budget & Treasury Directorate\ Financial Viability\ Become financially viable\ Vehicles	C I t e m _ 0 2	Vehicles	MDM_ CFO	100	31/05/2017	Procurement of municipal operational Vehicles	Not applicable this quarter	0	0	No procurement was done the indicator is not due for reporting this quarter	None	Not applicable	N/A	0	250000

Hierarchy	I D	Projects	Owner	Annual Target	Completion Date	Instruction	Sep 16								
							Activity	% Targeted Progress	% Actual Progress	Achievements	Challenges	Corrective Action	Score	YTD Expenditure	Annual Budget
Community Services Directorate\ Service Delivery\ Improve Community well-being\ Fire Services	C I t e m - 0 3	Fire & rescue services (specialized vehicles, high angle boat); (replacement of fire vehicles)	MDM_ DCom Serv	100	31/05/2017	Fire & rescue services (specialized vehicles, high angle boat); (replacement of fire vehicles)	Development of specifications	5	5	Specifications were developed and submitted to BTO for further processing.	Delay in the processing of specifications for procurement	Follow up made with BTO	3	0	300000
Community Services Directorate\ Service Delivery\ Improve Community well-being\ Fire Services	C I t e m - 0 4	Provision of Fire and rescue equipment	MDM_ DCom Serv	100	31/05/2017	Provision of Fire and rescue equipment	Development of specifications	5	5	Submission of specifications to BTO for further processing was done.	Delay in the processing of specifications for tendering process	Made a follow up with BTO	3	0	500000



Hierarchy	I D	Projects	Owner	Annual Target	Completion Date	Instruction	Sep 16								
							Activity	% Targeted Progress	% Actual Progress	Achievements	Challenges	Corrective Action	Score	YTD Expenditure	Annual Budget
Community Services Directorate\ Service Delivery\ Improve Community well-being\ Fire Services	C I t e m - 0 5	Provision of containerised sleeping facility	MDM_ DCom Serv	100	31/05/2017	Provision of containerised sleeping facility	Development of Specifications	25	25	Specifications were submitted to BTO for further processing	Delay in the processing of specifications for tendering process	Made a follow up with BTO	3	0	476000
Community Services Directorate\ Service Delivery\ Improve Community well-being\ Fire Services	C I t e m - 0 6	Purchasing of Furniture and fittings	MDM_ DCom Serv	100	31/05/2017	Purchasing of Furniture and fittings	Not applicable this quarter	N/A	N/A	No procurement was done the indicator is not due for reporting this quarter	None	Not applicable	N/A	0	650000

Hierarchy	I D	Projects	Owner	Annual Target	Completion Date	Instruction	Sep 16								
							Activity	% Targeted Progress	% Actual Progress	Achievements	Challenges	Corrective Action	Score	YTD Expenditure	Annual Budget
Corporate Services Directorate\ Good Governance and Public Participation\ Manage through information\ Management Information	C I t e m - 1 1	Installation of the Office wireless LAN	MDM_ DCorp Serv	100	31/05/2017	Installation of the Office wireless LAN	Develop business plan for office wireless LAN	50	6.67	Technical Specifications for sourcing and installation of Wireless Local Area Network (Wi-Fi) have been submitted to SCM and were considered and approved by Bid Specification Committee.	Slow Procurement Processes.	SCM Unit to be resourced with more personnel.	1.13	0	600000

Hierarchy	I D	Projects	Owner	Annual Target	Completion Date	Instruction	Sep 16								
							Activity	% Targeted Progress	% Actual Progress	Achievements	Challenges	Corrective Action	Score	YTD Expenditure	Annual Budget
Corporate Services Directorate\ Good Governance and Public Participation\ Manage through information\ Management Information	C I t e m - 0 7	Purchasing of Computers	MDM_ DCorp Serv	100	31/05/2017	Purchasing of Computers	Specifications drafted. Issue tender advert, receive & evaluate bids.	20	6.67	Bid Specification have been submitted to SCM. Requisition for 18 laptop and 5 desktop have been submitted for further processing for procurement of received requests for computers during the period under review.	Slow process for approval of requisition. Slow SCM processes.	Requisitions to be signed and processed further.	1.33	0	550000

Hierarchy	I D	Projects	Owner	Annual Target	Completion Date	Instruction	Sep 16								
							Activity	% Targeted Progress	% Actual Progress	Achievements	Challenges	Corrective Action	Score	YTD Expenditure	Annual Budget
Corporate Services Directorate\ Good Governance and Public Participation\ Manage through information\ Management Information	C I t e m - 0 8	Installation of the Server	MDM_ DCorp Serv	100	31/05/2017	Installation of the Server	Specifications drafted. Issue tender advert, receive & evaluate bids.	20	6.67	Technical Specificatio ns have been considered and approved for sourcing by the Bid Specificatio n Committee.	Slow supply chain processes.	Tender adverts to be issued. SCM to be resourced with more personnel.	1.33	0	800000

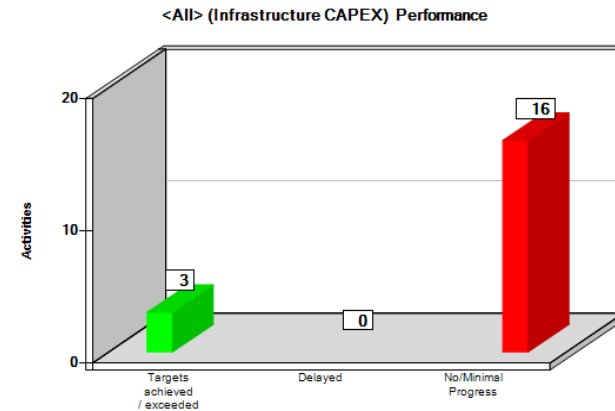
Hierarchy	I D	Projects	Owner	Annual Target	Completion Date	Instruction	Sep 16								
							Activity	% Targeted Progress	% Actual Progress	Achievements	Challenges	Corrective Action	Score	YTD Expenditure	Annual Budget
Corporate Services Directorate\ Good Governance and Public Participation\ Manage through information\ Management Information	C I t e m _ 1 0	Server Room Refurbishment	MDM_ DCorp Serv	100	31/05/2017	Server Room Refurbishment	Specifications drafted. Issue tender advert, receive & evaluate bids.	20	6.67	Technical Specifications for refurbishment of the server room have been submitted to SCM and were considered and approved by Bid Specification Committee.	Slow procurement processes.	Procurement processes to be expedited by adequately staffing the SCM unit. Advertisement for recruitment of personnel already underway.	1.33	0	400000

## 2.2 Infrastructure projects

Only three infrastructure projects that achieved target 15.79% (3/19) and sixteen had no minimal progress 84.21% (16/19)

Challenges were faced due to many projects that had minimal progress, due to late appointment of contractors, termination of projects, awaiting intervention from Department of Water and Sanitation and for the fact that other projects are in the planning stage.

The detail is below:



Hierarchy	ID	Projects	Owner	Annual Target	Completion Date	Descriptive Notes	Sep 16							
							Activity	% Target ed Progress	% Actual Progress	Achievements	Challeng es	Corrective Action	Score	YTD Expenditur e

Hierarchy	ID	Projects	Owner	Annual Target	Completion Date	Descriptive Notes	Sep 16								
							Activity	% Target ed Progre ss	% Actual Progress	Achievements	Challeng es	Corrective Action	Score	YTD Expenditur e	Annual Budget
Engineering Services Directorate\ Service Delivery\ Develop and maintain infrastructure\ Fire Services	CP W _0 1	Upgrading of the Fire Station	MDM_ DEng	100	31/05/2017	Building upgrade of Modjadji, Giyani and Ba-Phalaborwa	Fire station upgrades	15	0	The project is still in the planning stage	The project is still in the planning stage	To speed up the process	1	0	250000

Hierarchy	ID	Projects	Owner	Annual Target	Completion Date	Descriptive Notes	Sep 16								
							Activity	% Target ed Progress	% Actual Progress	Achievements	Challenges	Corrective Action	Score	YTD Expenditure	Annual Budget
Engineering Services Directorate\ Service Delivery\ Develop and maintain infrastructure\ Sanitation Infrastructure	CPW_18	Mopani Rural households sanitation phase	MDM_DEng	100	31/05/2017	Sanitation	Construction_ (Beneficiaries identification, Pit digging, Pit lining, Delivery of materials to site)	25	0	The Municipality has already identified contractors to be appointed through regulation 32 of the SCM	Delay in appointment of contractors	SCM to fast track the appointment process	1	0	12834547



Hierarchy	ID	Projects	Owner	Annual Target	Completion Date	Descriptive Notes	Sep 16								
							Activity	% Target ed Progre ss	% Actual Progress	Achievements	Challeng es	Corrective Action	Score	YTD Expenditur e	Annual Budget
Engineering Services Directorate\ Service Delivery\ Develop and maintain infrastructure\ Sanitation Infrastructure	CP W _0 2	Kampersrus ( WWTW and Reticulation )Sewage Plant	MDM_ DEng	100	31/05/2017	Construction of 2M <sup>3</sup> /Day Sewage Treatment Plant and Construction of sewer reticulation of 13.3km of 110 Ø house connections, 5.7km of 160Ø , 14km of 110 Ø and 6km of 200 Ø , 8km of 315 Ø bulk line connecting to Kampersrus sewage plant.	Preliminary and General; Site Clearance, Earthworks - Pipe Trenches, Bedding - Pipes, Sewers Pipes	30	92	- Rust pump, electrical and mechanical works on progress. - Outstanding pumps to be delivered by mid October 2016. - contractor requested extension of time and was rejected	- Contract or on penalties	contractoria closely monitored	5	0	30778958

Hierarchy	ID	Projects	Owner	Annual Target	Completion Date	Descriptive Notes	Sep 16								
							Activity	% Target ed Progress	% Actual Progress	Achievements	Challenges	Corrective Action	Score	YTD Expenditure	Annual Budget
Engineering Services Directorate\ Service Delivery\ Develop and maintain infrastructure\ Water Infrastructure	CPW_13	Borehole Development	MDM_DEng	100	31/05/2017	Development of ground water sources for provision of water and acquisition of two drilling rigs machine	Drilling of boreholes and water pipelines reticulation	15	0	The project is still in the planning stage	The project is still in the planning stage	To speed up the process	1	0	16650000

Hierarchy	ID	Projects	Owner	Annual Target	Completion Date	Descriptive Notes	Sep 16								
							Activity	% Target ed Progress	% Actual Progress	Achievements	Challenges	Corrective Action	Score	YTD Expenditure	Annual Budget
Engineering Services Directorate\ Service Delivery\ Develop and maintain infrastructure\ Water Infrastructure	CPW_17	Sekgosese ground water development scheme	MDM_DEng	100	31/05/2017	Development of ground water sources for provision of water	Drilling of boreholes and water pipelines reticulation	15	0	The project is still in the planning stage	The project is still in the planning stage	To speed up the process	1	0	5328326

Hierarchy	ID	Projects	Owner	Annual Target	Completion Date	Descriptive Notes	Sep 16								
							Activity	% Target ed Progress	% Actual Progress	Achievements	Challenges	Corrective Action	Score	YTD Expenditure	Annual Budget
Engineering Services Directorate\ Service Delivery\ Develop and maintain infrastructure\ Water Infrastructure	CPW_19	Lephephane Bulk Water	MDM_DEng	100	31/05/2017	Refurbishment of eight boreholes, sitting, drilling and equipment of five (5) boreholes, construction of a clear tank, construction of bulk pipeline on 17000m	Drilling of boreholes and water pipelines reticulation	15	0	- Project is behind the schedule - The contractor appointed a Sub-contractor to speed up the works, the subcontractors are busy with the following: - Busy with the roofing for the pump station. - The contractor busy with equipping the boreholes. - Constructing main holes and valve chambers	Project is behind the schedule - The contractor appointed a Sub-contractor to speed up the works, the subcontractors are busy with the following: - Busy with the roofing for the pump station. - The contractor busy with equipping the boreholes. - Constructing main holes and valve chambers		1	0	20890000
© Mopani District Municipality													Page 100 of 115		

Hierarchy	ID	Projects	Owner	Annual Target	Completion Date	Descriptive Notes	Sep 16								
							Activity	% Target ed Progre ss	% Actual Progress	Achievements	Challeng es	Corrective Action	Score	YTD Expenditur e	Annual Budget
Engineering Services Directorate\ Service Delivery\ Develop and maintain infrastructure\ Water Infrastructure	CP W _1 4	Jopie-Mawa (Ramotshinyadi) Bulk Line and Reticulation	MDM_ DEng	100	31/05/2017	Water Reticulation at Jopie- Mawa and Ramothsinyadi	Excavation, Compaction, Laying of pipes, installation on valves and chambers, erf connection, installation of stand pipes, Backfilling, testing.	15	0	Working session held on the 10/10/16 to prepare presentation for the 11/10/16 and report was presented and recommended on the 11/10/16	Delay in approval of TR	SMT to intervene with DWS	1	0	31988562

Hierarchy	ID	Projects	Owner	Annual Target	Completion Date	Descriptive Notes	Sep 16								
							Activity	% Target ed Progress	% Actual Progress	Achievements	Challenges	Corrective Action	Score	YTD Expenditure	Annual Budget
Engineering Services Directorate\ Service Delivery\ Develop and maintain infrastructure\ Water Infrastructure	CP W _1 5	Jopie-Mawa (Ramotshinyadi)	MDM_DEng	100	31/05/2017	Water Reticulation	Excavation, Compaction, Laying of pipes, installation on valves and chambers, erf connection, installation of stand pipes, Backfilling, testing.	15	0	The project is still in the planning stage	The project is still in the planning stage	To speed up the process	1	0	11610817

Hierarchy	ID	Projects	Owner	Annual Target	Completion Date	Descriptive Notes	Sep 16								
							Activity	% Target ed Progre ss	% Actual Progress	Achievements	Challeng es	Corrective Action	Score	YTD Expenditur e	Annual Budget
Engineering Services Directorate\ Service Delivery\ Develop and maintain infrastructure\ Water Infrastructure	CP W _1 6	Ba-Phalaborwa upgrading Water Reticulation and Extensions of phase 1-phase 2a&2b	MDM_ DEng	100	31/05/2017	Laying of water pipes of diameters ranging from 63 to 90mm internal water reticulation . 160mm diameter rising water main and yard connections	Excavation, Compaction, Laying of pipes, installation on valves and chambers, erf connection, installation of stand pipes, Backfilling, testing.	15	0	- 84% of the work done	expiry of guarantee and insurance. - Termination of contract can be effected if contractual requirements are not met within 14 days elapsing 17/10/16. contractual requirements are not met within 14 days from 03rd October 2016	termination letter was posed to the contractor and awaiting 14 days to elapse	1	0	29557857

Hierarchy	ID	Projects	Owner	Annual Target	Completion Date	Descriptive Notes	Sep 16								
							Activity	% Target ed Progress	% Actual Progress	Achievements	Challenges	Corrective Action	Score	YTD Expenditure	Annual Budget
Engineering Services Directorate\ Service Delivery\ Develop and maintain infrastructure\ Water Infrastructure	CPW_20	Thabina Regional Water Scheme, water reticulation and cost recovery	MDM_DEng	100	31/05/2017	Water reticulation in Thabina	Project year planned scope completion (Site establishment , Site clearance and setting up, Excavations, Pipe laying, Drilling of boreholes, Electrification of boreholes	25	0	Contractor is progressing fairly well. Contractor on schedule	None	Not applicable	1	0	15192690



Hierarchy	ID	Projects	Owner	Annual Target	Completion Date	Descriptive Notes	Sep 16								
							Activity	% Target ed Progress	% Actual Progress	Achievements	Challenges	Corrective Action	Score	YTD Expenditure	Annual Budget
Engineering Services Directorate\ Service Delivery\ Develop and maintain infrastructure\ Water Infrastructure	CPW_04	Water Reticulation in MLM	MDM_DEng	100	31/05/2017	Construction of water reticulation, rom 630 to 1600 for 98k mat Sekororo RWS Villages: Sedawa, 9km, Mabins1&2, 89km	Site Establishment, Excavation and Bedding	15	94	Project is on practical completion stage. Contractor is busy with snag list.	no challenges	No corrective action required	5	0	56526731

Hierarchy	ID	Projects	Owner	Annual Target	Completion Date	Descriptive Notes	Sep 16								
							Activity	% Target ed Progress	% Actual Progress	Achievements	Challenges	Corrective Action	Score	YTD Expenditure	Annual Budget
Engineering Services Directorate\ Service Delivery\ Develop and maintain infrastructure\ Water Infrastructure	CPW_11	Hoedspruit Bulk Water Supply	MDM_DEng	100	31/05/2017	Construction of new 400Ø steel bulk supply pipe lines of 5,98km, 12 Air valves, 7 scour valves and ancillary works.	Site Establishment, Excavation and Bedding	15	54	Project is on schedule - Contractor planned to complete the flocculation concrete works by the 1st Nov 2016. - The clear water concrete works will be completed. - The transformer application has been handed over to ESKOM on the 5th Oct 2016 and we await the reference number. n/a n/a Invoice	n/a	No corrective action required	5	0	31321895
							District Municipality								

Hierarchy	ID	Projects	Owner	Annual Target	Completion Date	Descriptive Notes	Sep 16								
							Activity	% Target ed Progre ss	% Actual Progress	Achievements	Challeng es	Corrective Action	Score	YTD Expenditur e	Annual Budget
	CP W _1 1	Tours Bulk Water Treatment	MDM_ DEng	100	31/05/2017	Bulk water supply and Reticulation at Tours Scheme	Site Establishmen t, Excavation and Bedding	15	54	Project is on schedule - Contractor planned to complete the flocculation concrete works by the 1st Nov 2016. - The clear water concrete works will be completed. - The transformer application has been handed over to ESKOM on the 5th Oct 2016 and we await the reference number. n/a n/a Invoice	n/a	No corrective action required	5	0	31321895

Hierarchy	ID	Projects	Owner	Annual Target	Completion Date	Descriptive Notes	Sep 16								
							Activity	% Target ed Progress	% Actual Progress	Achievements	Challenges	Corrective Action	Score	YTD Expenditure	Annual Budget
Engineering Services Directorate\ Service Delivery\ Develop and maintain infrastructure\ Water Infrastructure	CPW_05	Tour Water Scheme, Bulk line, Refurbishment and Reticulation	MDM_DEng	100	31/05/2017	Bulk water supply and Reticulation	Trench Excavation, Bedding, Pipe laying, Weeding, Blanket and Fill; Concrete Works- Air and Scour valves	15	0	Awaiting feedback from DWS	SMT to intervene with DWS	to fast track approval of TR	1	0	42738762
Engineering Services Directorate\ Service Delivery\ Develop and maintain infrastructure\ Water Infrastructure	CPW_06	Sefofotse to Ditlhosine BWS (Main)	MDM_DEng	100	31/05/2017	Bulk Water Supply to the village	Trench Excavation, Bedding, Pipe laying, Weeding, Blanket and Fill; Concrete Works- Air and Scour valves	15	0	Registration is in progress on the MIS system	approved project uploaded in the MISsystem and awaiting dws to sign off	DWS mandated to sign off the rerot on the 14/10/2017	1	0	19931510

Hierarchy	ID	Projects	Owner	Annual Target	Completion Date	Descriptive Notes	Sep 16								
							Activity	% Target ed Progress	% Actual Progress	Achievements	Challenges	Corrective Action	Score	YTD Expenditure	Annual Budget
Engineering Services Directorate\ Service Delivery\ Develop and maintain infrastructure\ Water Infrastructure	CPW_07	Sesfofotse to Ditshosine Bulk Water Supply(Ramorake)	MDM_DEng	100	31/05/2017	Bulk Water supply and Reticulation from Ditshosine to Ramorake	Trench Excavation, Bedding, Pipe laying, Weeding, Blanket and Fill; Concrete Works- Air and Scour valves	15	0	Revised report based on the groundwater source completed and submitted to DWS on the 14 June 2016	Recommended for approval by DWS, awaiting recommendation letter	Registration is in progress on the MIS system	1	0	109609840

Hierarchy	ID	Projects	Owner	Annual Target	Completion Date	Descriptive Notes	Sep 16								
							Activity	% Target ed Progress	% Actual Progress	Achievements	Challenges	Corrective Action	Score	YTD Expenditure	Annual Budget
Engineering Services Directorate\ Service Delivery\ Develop and maintain infrastructure\ Water Infrastructure	CPW_08	Thapane RWS (Water upgrading of water Reticulation GTM)	MDM_DEng	100	31/05/2017	Drilling of boreholes and water pipelines reticulation	Trench Excavation, Bedding, Pipe laying, Weeding, Blanket and Fill; Concrete Works- Air and Scour valves	15	0	The project is still in the planning stage			1	0	7500000

Hierarchy	ID	Projects	Owner	Annual Target	Completion Date	Descriptive Notes	Sep 16								
							Activity	% Target ed Progress	% Actual Progress	Achievements	Challenges	Corrective Action	Score	YTD Expenditure	Annual Budget
Engineering Services Directorate\ Service Delivery\ Develop and maintain infrastructure\ Water Infrastructure	CPW_09	Thapane RWS (Upgrading of Plant & Bulk Water Supply)	MDM_DEng	100	31/05/2017	Bulk Water Supply to Thapane ,Kherobeni, Kheise, Sethoni, Ramphelo, Mphatasediba, Seeteng, Mmasebutsa and Sebabane Villages.	Trench Excavation, Bedding, Pipe laying, Weeding, Blanket and Fill; Concrete Works- Air and Scour valves	15	0	Awaiting feedback on approval from DWS based on clarity provided on the 22/08/16 and 08/09/16	delay in approval of TR	DWS and SMT for Mopani to intervene	1	0	10000000

Hierarchy	ID	Projects	Owner	Annual Target	Completion Date	Descriptive Notes	Sep 16								
							Activity	% Target ed Progre ss	% Actual Progress	Achievements	Challeng es	Corrective Action	Score	YTD Expenditur e	Annual Budget
Engineering Services Directorate\ Service Delivery\ Develop and maintain infrastructure\ Water Infrastructure	CP W _1 0	Selwane Water Scheme	MDM_ DEng	100	31/05/2017	Bulk Water supply and Reticulation to the villages,Selwane, Mahale, Xihlakati, Matsotsosela	Trench Excavation, Bedding, Pipe laying, Weeding, Blanket and Fill; Concrete Works- Air and Scour valves	15	0	The Municipality has already identified contractors to be appointed through regulation 32 of the SCM	Supply chain to fast track the appointm ent process	SCM busy with the appointme nt of contractors	1	0	84575851



Hierarchy	ID	Projects	Owner	Annual Target	Completion Date	Descriptive Notes	Sep 16								
							Activity	% Target ed Progress	% Actual Progress	Achievements	Challenges	Corrective Action	Score	YTD Expenditure	Annual Budget
Engineering Services Directorate\ Service Delivery\ Develop and maintain infrastructure\ Water Infrastructure	CP W _1 2	Water Reticulation in GLM villages	MDM_ DEng	100	31/05/2017	Water Reticulation at Greater Letaba Villages	Trench Excavation, Bedding, Pipe laying, Welding, Blanket and Fill; Concrete Works- Air and Scour valves	30	0	MDM to respond to comments received from DWS	delay in approval of TR	SMT to intervene with DWS	1	0	6819907

Figure 4: Project Implementation

### 3. Challenges and Recommendations

The following potential risks were identified through the Performance Management System at the end of the first quarter. These could have a negative impact on the achievement of targets as set out for the 2016/2017 financial year. Action is to be taken to mitigate these risks.

- The municipality did not receive an unqualified Audit Report in that the review of the Audit Opinion for 14/15 resulted in an disclaimer opinion the institution is still awaiting the audit opinion for 15/16 fy.
- Variance between year to date spending of operating budget against projected spending is very high.
- Slow implementation of projects
- Achievement of targets.
- Delay in supply chain processes
- Cost coverage below target
- Debt coverage below target
- Underspending of Departmental budgets
- Delays one on one evaluations on quarter basis
- Less Mega litres of water produced
- Less Mega litres of water treated
- Slow risk mitigation

### 4. Progress on Annual Report 15/16

The following overall challenges were applicable at the first quarter of the 2015/2016 financial year. Progress during 2016/2017 is as follows:

15/16 Challenges	16/17 Progress
‣ Performance Reviews cascading of the employee performance management for officials other than directors have not taken place and will take place during the next financial year.	‣ Performance Reviews cascading of the employee performance management for officials other than directors have not taken place yet
‣ 100% (8/8) section 54 and 56 appointment have been made	‣ 62.5% (5/8) section 54 and 56 appointment have been made
‣ Villages provided with water 266	‣ Villages provided with water 266
‣ Mega liters of water produced 209274	‣ Mega liters of water produced 9828.07
‣ Mega liters of water treated 1087.13	‣ Mega liters of water treated 406.970
‣	
‣ Percentage of total MIG budget spent on R81 636 091 has been spent out of a total budget of R524 206 719 = 16%	‣ Percentage of total MIG budget spent on R24 879 546.11 has been spent out of a total budget of R524 973 241=4.74%

15/16 Challenges	16/17 Progress
<p>▶ Audit report resulted in an adverse due to Issues of water related transactions, asset management and compliance with legislation.</p> <p>▶ 100% (13/13) bids/ tenders were awarded within 60 days of closure of tender advert.</p>	<p>▶ The Audit is still going on</p> <p>▶ 0% bids/ tenders were awarded within 60 days of closure of tender advert.</p>

## 5. Approval

\_\_\_\_\_  
Mr Q kgatla  
Acting Municipal Manager

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Ms N. Rakgoale  
Executive Mayor

\_\_\_\_\_  
Date:

## 6. Limitations of Evaluation

1. The analysis contained in this report was based on information received until September 2016. Where no information was supplied, a **1.00** score was attached.
2. The automated system designed for Mopani District Municipality's Performance Management System requirements was used to capture and calculate scores. Any errors made in terms of incorrect data, formats or capturing into incorrect fields will have a direct impact on the final scores.
3. All budget related data must be verified against the Municipal Financial System. Values input into the Performance Management System should be cumulative expenditure figures to give a true reflection of the actual performance.